



**Response to Applicant
Form 4A**

April 5, 2023



Dear 

Re: **Your request for access to information under Part II of the Access to Information and Protection of Privacy Act, 2015 [Our File # 2023-07]**

On March 8, 2023, the Town of Paradise received your request for access to the following records/information:

Please provide documents related to recruitment efforts made to hire snow clearing vehicle operators including job postings indicating date of posting and closing date, number of candidates meeting qualifications, and job offers extended and/or accepted. Demographics including personal identifiers of applicants are not being requested. Update: ... documentation from the period of budget consultations to the date of submission of the ATIPP request, so August 1, 2022, to March 8, 2023, will be sufficient for now.

I am pleased to inform you that a decision has been made by the ATIPP Coordinator for the Town of Paradise to provide access to the requested information.

Please be advised that you may ask the Information and Privacy Commissioner to review the processing of your access request, as set out in section 42 of the Access to Information and Protection of Privacy Act, 2015 (the Act). The address and contact information of the Information and Privacy Commissioner is as follows:

Office of the Information and Privacy Commissioner
2 Canada Drive
P. O. Box 13004, Stn. A
St. John's, NL. A1B 3V8

Telephone: (709) 729-6309
Toll-Free: 1-877-729-6309
Facsimile: (709) 729-6500

You may also appeal directly to the Supreme Court within 15 business days after you receive the decision of the public body, pursuant to section 52 of the Act.



If you have any further questions, please feel free to contact me by telephone or by email.

Sincerely,

A handwritten signature in black ink that reads "Terrilynn Smith".

Terrilynn Smith
ATIPP Coordinator



Equipment Operator
Competition #: TOP-300-004
Public Works Department
Full-time, Seasonal

Responsibilities

The Town of Paradise, one of the fastest growing Municipalities in Newfoundland and Labrador, is seeking Full-Time, Seasonal Equipment Operators. Under the general direction of the Forepersons, this position is accountable for the operation of the Town's fleet of equipment including, but not limited to: front end loader, backhoe, dump trucks, ice control units, snow clearing equipment, and other motorized equipment and vehicles.

Qualifications

- Successful completion of High School or equivalent is required;
- A valid Class three (3) Driver's License with 08 and 09/09A endorsements for the province of Newfoundland and Labrador (abstract required);
- Minimum of three (3) years' experience in operating heavy equipment is required;
- Successful completion of a recognized post-secondary Heavy Equipment Operator Training Program is considered an asset;
- Previous experience in the operation of drop frame side loaders would be considered an asset;
- The successful candidate must be available as required and, upon occasion, this may mean long or unusual hours;
- Ability to communicate effectively at all levels with tact and diplomacy;
- Must be able to perform other related duties as assigned by the immediate supervisor.

This is a unionized position working 40 hours per week. The salary for this position is based on an annual salary scale of **\$50,982.33 – \$63,727.91** as per the Collective Agreement.

Successful candidates will be required to attain:

- Satisfactory Police Record Check with a "Vulnerable Sector Query"

The Town of Paradise is an Equal Opportunity Employer.

Closing Date: October 7th, 2022

Apply in confidence by submitting your resume to:

Human Resources
Town of Paradise
28 McNamara Drive
Paradise, NL A1L 0A6
F: 782-2643
E: careers@paradise.ca

Date Posted: Sept 22/2022

The Town of Paradise would like to thank applicants for their interest. Only those candidates selected for interviews will be contacted.



Equipment Operator
Competition #: TOP-300-004
Public Works Department
Full-time, Seasonal

Responsibilities

The Town of Paradise, one of the fastest growing Municipalities in Newfoundland and Labrador, is seeking Full-Time, Seasonal Equipment Operators. Under the general direction of the Forepersons, this position is accountable for the operation of the Town's fleet of equipment including, but not limited to: front end loader, backhoe, dump trucks, ice control units, snow clearing equipment, and other motorized equipment and vehicles.

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Successful candidates will be required to attain:

- Satisfactory Police Record Check with a "Vulnerable Sector Query"

The Town of Paradise is an Equal Opportunity Employer.

Closing Date: December 2nd, 2022

Apply in confidence by submitting your resume to:

Human Resources
Town of Paradise
28 McNamara Drive
Paradise, NL A1L 0A6
F: 782-2643
E: careers@paradise.ca

Dated Posted : Nov 16, 2022

The Town of Paradise would like to thank applicants for their interest. Only those candidates selected for interviews will be contacted.



Equipment Operator
Competition #: TOP-300-004
Public Works Department
Full-time, Seasonal

Responsibilities

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Successful candidates will be required to attain:

- Satisfactory Police Record Check with a "Vulnerable Sector Query"

The Town of Paradise is an Equal Opportunity Employer.

Closing Date: January 26th, 2023

Apply in confidence by submitting your resume to:

Human Resources

Town of Paradise

28 McNamara Drive

Paradise, NL A1L 0A6

F: 782-2643

E: careers@paradise.ca

Date Posted: January 10 2023

The Town of Paradise would like to thank applicants for their interest. Only those candidates selected for interviews will be contacted.

Snow Clearing - Operator Recruitment Information (August 1, 2022 – March 8, 2023)

Posting Date	Closing Date	Candidates applicants screened for Interviews	Offers Extended
September 22, 2022	October 7, 2022	10	4
November 16, 2022	December 2, 2022	4	1
January 10, 2023	January 26, 2022	6	1

Note: Dates above correspond to when each ad was posted to the Town of Paradise website. Ads are also shared to social media pages throughout the posting window. Posted ads can still be publicly viewed.