

**TOWN OF PARADISE  
PUBLIC COUNCIL MEETING  
TUESDAY, DECEMBER 17, 2019  
TOWN HALL, PARADISE  
6:00 P.M.**

PRESENT: Chairperson Dan Bobbett, Mayor  
Deputy Mayor Elizabeth Laurie  
Councillor Allan English  
Councillor Patrick Martin  
Councillor Kimberley Street  
Councillor Sterling Willis  
Chief Admin. Officer Lisa Niblock  
Director of Corporate Services Terrilynn Smith  
Director of Planning & Protective Services Alton Glenn  
Director of Infrastructure & Public Works Chris Milley  
Director of Recreation & Community Services Conrad Freake  
Administrative Assistant Angelina Richards

ABSENT: Councillor Deborah Quilty



1. The meeting was called to order by Chairperson Bobbett at 6:00 p.m.

**2. SAFETY MOMENT:**

Mayor Bobbett reminded residents and Council to celebrate safely this Christmas season. Don't drive distracted, drive for the weather conditions, don't drive if you are impaired or let anyone else drive impaired. Let's all do our part to create a holiday season of happy memories and get home safely.



**3. PRESENTATION:**

Mayor Bobbett presented an award to Kate Vardy, a grade 2 student at Paradise Elementary, for winning the Town's Christmas Card competition.



**4. ADOPTION OF THE AGENDA AND MINUTES:**

1. Adoption of Agenda

**M19-393 Moved by Deputy Mayor Laurie, seconded by Councillor Martin to adopt the Agenda for the December 17, 2019 Public Meeting.**

**Motion carried unanimously**

2. Adoption of Minutes

**M19-394 Moved by Deputy Mayor Laurie, seconded by Councillor Willis to adopt the Minutes of the December 3, 2019 Public Meeting.**

**Motion carried unanimously**

5. **BUSINESS ARISING FROM THE MINUTES:**

1. **Public Meeting, December 3, 2019**

There was no business arising from the minutes.

6. **COMMITTEE REPORTS:**

**PLANNING AND PROTECTIVE SERVICES COMMITTEE:**



1. 18A St. Anne's Crescent C2019-719  
Application to Development an Office/Warehouse and Pipe Storage

Councillor Street declared a potential conflict of interest because her brother-in-law is employed by the applicant and requested Council to vote.

**M19-395 Moved by Deputy Mayor Laurie, seconded by Councillor Willis that Councillor Street is in a conflict of interest with respect to the development approval for 18A St. Anne's Crescent.**

**Motion carried**

Note: Councillor Street left the chambers due to a potential conflict of interest.

**M19-396 Moved by Councillor Willis, seconded by Councillor Martin to approve application C2019-719 for the development of a pipe inspection building at 18A St. Anne's Crescent subject to 17 (seventeen) conditions.**

**Motion carried**



2. 35-99 O'Brien's Way C2019-718  
Application to Install 40m Stealth Monopole Telecommunications Tower

**M19-397 Moved by Councillor Willis, seconded by Deputy Mayor Laurie to approve to advertise application C2019-718 for the installation of a 40m Stealth Monopole Telecommunications Tower at 35-99 O'Brien's Way.**

**Motion carried unanimously**



3. 6 Jonathan Drive S2019-021  
Application for the Development of Row Dwellings

**M19-398 Moved by Councillor Willis, seconded by Councillor Street to advertise application S2019-021 for the development of row dwellings at 6 Jonathan Drive and approve subject to no objections being received from the public notice and 7 (seven) conditions.**

**Motion carried unanimously**

4. 63 Round Pond Road  
Order to be Confirmed

**M19-399 Moved by Councillor Willis, seconded by Councillor Martin that the order concerning the height of an accessory building at 63 Round Pond Road be confirmed.**

**Motion carried unanimously**

#### **CORPORATE SERVICES COMMITTEE:**

1. Accounts for Payment

Deputy Mayor Laurie declared a potential conflict of interest on the bill payment for Clearaway Contracting Limited as her sister owns this company.

**M19-400 Moved by Councillor Willis, seconded by Councillor Martin that Deputy Mayor Laurie is in a conflict of interest with respect to the bill payment for Clearaway Contracting Limited.**

**Motion carried**

Note: Deputy Mayor Laurie left the chambers due to a potential conflict of interest.

**M19-401 Moved by Councillor Willis, seconded by Councillor Street that invoices in the amount of \$1,626,964.66 be approved for payment as submitted.”**

**Motion carried**



2. Updated Purchasing Policy and AP Procedure Changes

M19-402 Moved by Deputy Mayor Laurie, seconded by Councillor Willis

**“BE IT RESOLVED, that the Town of Paradise approve the updated Purchasing Policy as submitted.”**

**Motion carried**

**Against: Councillor English & Councillor Street**

**INFRASTRUCTURE AND PUBLIC WORKS COMMITTEE:**



1. 2019 Gas Tax Allocation

M19-403 Moved by Councillor Martin, seconded by Deputy Mayor Laurie

**“BE IT SO RESOLVED, that the Town of Paradise approve 2019 Gas Tax Allocations to 19-ENG-0001 McNamara Drive Sanitary Sewer Upgrade Phase 3 and 19-ENG-0002 Paradise Road Upgrading Phase 4.”**

**Motion carried unanimously**



2. 2019 Street Rehab (TOP-19-11) Change Order 1 – Additional Patching

M19-404 Moved by Councillor Martin, seconded by Deputy Mayor Laurie

**“BE IT RESOLVED, that the Town of Paradise approve Change Order #1 – Additional Patching for the 2019 Street Rehab Project to Parsons Paving Ltd. in the amount of \$20,738.82 including HST.”**

**Motion carried unanimously**



3. Updated Engineering Guidelines

M19-405 Moved by Councillor Martin, seconded by Councillor Willis

**“BE IT RESOLVED, that the Town of Paradise adopt the Town of Paradise Engineering Guidelines (2019).”**

**Motion carried unanimously**



4. Paradise Road, Camrose Drive, Archibald Drive Sanitary Sewer and Watermain Upgrades Change Order #2 – Bolt Down Manhole Covers

M19-406 Moved by Councillor Martin, seconded by Councillor Street

**“BE IT RESOLVED, that the Town of Paradise approve Change Order #2 – Bolt Down Manhole Covers for the Paradise Road, Camrose Drive, Archibald Drive Sanitary Sewer and Watermain Upgrades in the amount of \$5,606.25.”**

**Motion carried unanimously**



5. Ratification Memo – 7 Maverick Place

M19-407 Moved by Councillor Martin, seconded by Deputy Mayor Laurie

**“BE IT RESOLVED, that the Town of Paradise ratify the December 5, 2019 e-mail poll decision to approve, with conditions, the water service road cut for 7 Maverick Place.”**

**Motion carried unanimously**

## **RECREATION AND COMMUNITY SERVICES COMMITTEE**

There were no reports for this meeting.

### **7. NEW/UNFINISHED BUSINESS:**



1. Councillor Street wished everyone a Merry Christmas and is looking forward to working with everyone in 2020.



2. Councillor Willis wished everyone a Merry Christmas and a happy new year.



3. Councillor Willis asked if the number of ATIPPA requests have increased since 2015. CAO Niblock responded that there has been a considerable increase. Councillor Willis also asked how much ATIPP requests costs the Town to process?



4. Councillor Martin asked for an update on the Swimming Lessons. CAO Niblock responded that registration is going well. There are 3 classes filled to date.



5. Councillor Martin discussed the ongoing safety concerns regarding children crossing the roads when school buses drop them off. He asked if Council could reach out to the Minister of Education to schedule a meeting to discuss these concerns? Mayor Bobbett responded that the Town will reach out in the new year to request this meeting.
  
8. **M19-408 Moved by Councillor Martin, seconded by Councillor Willis to adjourn the meeting at 7:00 p.m.**

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Dan Bobbett, Mayor

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Terrilynn Smith, Town Clerk

**BILLS FOR PAYMENT**

**17-Dec-19**

SUPPLIER	INVOICE	AMOUNT	DESCRIPTION
Bell Aliant	INV5721027	\$ 7,758.73	Telephone Bill - October 2019
Bell Aliant	INV5966262	\$ 8,315.20	Telephone Bill - November 2019
Black & McDonald	80-1011149	\$ 44,144.25	Town of Paradise 2017 Signalized Intersection Upgrade
City of St. John's	25091	\$ 35,087.12	Tipping Fees Robin Hood Bay - November 2019
Clearaway Contracting	1818	\$ 134,550.00	Line Painting
Clearaway Contracting	1819	\$ 8,280.00	Line Painting
Cougar Engineering	001914 Progress Claim # 8	\$ 510,535.87	2019 Water & Sewer Upgrades
Harvey & Company Ltd.	12472	\$ 292,730.38	Tandem Truck
Hickman Chrysler	5219	\$ 74,506.20	Cube Van/Cargo Body
Newfoundland Power	NOV282019	\$ 69,315.47	Streetlights - November 2019
Newfoundland Power	SLS4772	\$ 8,213.42	Relocation of Line
Parsons Paving Ltd.	137	\$ 10,053.88	Asphalt Work October 2019
Triware	195569	\$ 5,750.00	IT Support
Triware	195650	\$ 28,470.84	Computer Replacement Plan 2019
Triware	195659	\$ 7,657.56	Computer Replacement Plan 2019
WaterTrax	400752633	\$ 8,013.22	Annual Subscription 2020
Waterwerks	19544	\$ 16,013.75	4 Day Garbage
Western Star	1818	\$ 326,271.10	Tandem Dump Truck with Snowclearing Attachments
WLH	2480	\$ 21,765.92	TOP 19-07 Paradise Double Ice Reception Relocation
Xylem	3558328688	\$ 9,531.75	Liftstation #10 Pump Repairs

Be it resolved that invoices in the amount of **\$1,626,964.66** be approved for payment, as submitted.