

**TOWN OF PARADISE  
PUBLIC COUNCIL MEETING  
TUESDAY, MARCH 6, 2018  
TOWN HALL, PARADISE  
8:00 P.M.**

PRESENT:	Chairperson	Dan Bobbett, Mayor
	Deputy Mayor	Elizabeth Laurie
	Councillor	Paul Dinn
	Councillor	Allan English
	Councillor	Patrick Martin
	Councillor	Deborah Quilty
	Chief Admin. Officer	Lisa Niblock
	Director of Corporate Services	Terrilynn Smith
	Director of Planning & Protective Services	Alton Glenn
	Director of Infrastructure & Public Works	Garry Spencer
	Director of Recreation & Leisure Services	Conrad Freake
	Assistant Town Clerk	Barb Butler
ABSENT:	Councillor	Sterling Willis (Town Business)

1. The meeting was called to order by Chairperson Bobbett at 8:00 p.m.
2. **PROCLAMATIONS:**
  1. Mayor Bobbett read and signed a Proclamation proclaiming March as Nutrition Month. Registered Dietitians, Adrianna Smallwood, Andrea Nofall-Walsh, and Sarah Stapleton attended the signing of the proclamation.
  2. Mayor Bobbett read and signed the Purple Day for Epilepsy, March 26, 2018 Proclamation. Sarah Mercer, Community Information Officer, Epilepsy Newfoundland & Labrador attended the signing of the proclamation.
  3. Mayor Bobbett read and signed the Multiculturalism Week, March 18-24, 2018 Proclamation. Shane Sweeney, a work term student with the Town of Paradise, informed Council that the Town has been approved for a Provincial grant of \$1500 from the Office of Multiculturalism & Immigration and spoke on the festival that the Town of Paradise is planning to celebrate Multiculturalism Week.

**3. ADOPTION OF THE MINUTES:**

1. M18-064 Moved by Councillor Martin, seconded by Councillor Quilty to adopt the Minutes of the February 20, 2018 Committee of the Whole Meeting.

**Motion carried**

2. M18-065 Moved by Councillor Laurie, seconded by Councillor Dinn to adopt the Minutes of the February 20, 2018 Public Meeting.

**Motion carried.**

**4. BUSINESS ARISING FROM THE MINUTES:**

There was no business arising from the Minutes.

**5. PERMITS:**

1. M18-066 Moved by Deputy Mayor Laurie, seconded by Councillor Martin to approve application, C2017-766, for a home-based business (IFixer) for the repair of Apple electronic devices at 19A Kinkora Street subject to eighteen (18) conditions.

**Motion carried.**

2. M18-067 Moved by Councillor English, seconded by Councillor Dinn to refuse application, C2018-038, for an Automotive Sales Lot at 58 Lanark Drive as the application is contrary to Section 6 of the Town of Paradise Development Regulations which states:

***Compliance with Regulations***

***“Development shall be carried out in accordance with the Municipal Plan, these Regulations, and the conditions stated in a Permit to Develop.”***

**Motion carried.**

3. M18-068 Moved by Deputy Mayor Laurie, seconded by Councillor Martin to Approve in Principle application, D2018-003, to construct a place of worship at 81 Karwood Drive subject to ten (10) conditions.

**Motion carried.**

5. **PERMITS:**

4. M18-069 **Moved by Councillor English, seconded by Deputy Mayor Laurie to approve application of J & P Contracting Ltd., S2018-003, to develop a 16-lot subdivision, Phase 2 Castleview Subdivision, on Hartland Avenue subject to twenty-two conditions.**

**Motion carried.**

6. **COMMITTEE REPORTS:**

**FINANCE COMMITTEE:**

1. Accounts for Payment

M18-070 **Moved by Councillor Dinn, seconded by Councillor English that invoices in the amount of \$185,256.11 be approved for payment as submitted by the Director of Corporate Services.**

**Motion carried.**

Councillor Dinn clarified that the “Spirit of Newfoundland” invoice does not take into consideration the amount of the ticket sales that came in.

*Note: Councillor Quilty left the Council Chambers due to potential conflict of interest.*

2. M18-071 Moved by Councillor Dinn, seconded by Deputy Mayor Laurie.

**“BE IT RESOLVED that total payroll and benefits for the month of January 2018 in the amount of \$832,125.35 be approved for payment, as submitted by the Director of Corporate Services.”**

**Motion carried.**

3. M18-072 Moved by Councillor Dinn, seconded by Councillor English.

**“BE IT RESOLVED that total payroll and benefits for the month of February 2018 in the amount of \$829,060.39 be approved for payment, as submitted by the Director of Corporate Services.”**

**Motion carried.**

**PLANNING COMMITTEE**

There were no Planning Committee Motions.

6. **COMMITTEE REPORTS:**

**ECONOMIC DEVELOPMENT COMMITTEE**

1. M18-073 Moved by Councillor Martin, seconded by Councillor Quilty.

**“BE IT RESOLVED that the Town of Paradise grant a 3-year, 50% Business Tax reduction to Hi-Tech Scales Ltd. of 31 Bremigen’s Boulevard. The tax reduction is subject to the requirements of the Town of Paradise Tax Exemption and Incentive Policy.”**

**Motion carried.**

**INFRASTRUCTURE & PUBLIC WORKS COMMITTEE**

1. M18-074 Moved by Councillor Quilty, seconded by Councillor English.

**“BE IT RESOLVED that the Town of Paradise obtain Hickman Motors, 85 Kenmount Road, St. John’s to provide three (3) New ½ Ton Extended Cab 4x4 Pick-ups at the selected price of \$26,944.78 plus HST and one (1) new ¾ Ton Crew Cab 4x4 Pick-up at the selected price of \$31,113.50 plus HST under the current Provincial Government Purchasing Agency Standing Offer Agreement.”**

**Motion carried.**

2. M18-075 Moved by Councillor Quilty, seconded by Councillor Martin.

**“BE IT RESOLVED that the Town of Paradise approve an additional 14 appraisals and award this work to Tony Hurley, Altus Group, in the amount of \$2,500. plus HST to facilitate construction of Clearview Heights Upgrading.”**

**Motion carried.**

3. M18-076 Moved by Councillor Quilty, seconded by Councillor Dinn.

**“BE IT RESOLVED that the Town of Paradise approve Change Order #6 for Structural Support for Process Piping in the amount of \$5,539.27 plus HST for the St. Thomas Line Wastewater Treatment Plant Upgrades project.”**

**Motion carried.**

6. **COMMITTEE REPORTS:**

**RECREATION COMMITTEE**

1. M18-077 Moved by Deputy Mayor Laurie, seconded by Councillor Martin.  
  
**“BE IT RESOLVED that the Town of Paradise approve Recreation Facility Holiday Closures for 2018.”**  
  
**Motion carried.**
  
2. M18-078 Moved by Deputy Mayor Laurie, seconded by Councillor Martin.  
  
**“BE IT RESOLVED that the Town of Paradise approve the re-allocation of \$85,000 Capital Funding for automated gates at ancillary facilities to the Paradise Park Project. Thus, Capital Funding for Paradise Park upgrades this year will be \$260,000.”**  
  
**Motion carried.**
  
3. M18-079 Moved by Deputy Mayor Laurie, seconded by Councillor English.  
  
**“BE IT RESOLVED that the Town of Paradise allocate the \$50,000.00 remaining ACOA funding balance for further improvements to the Dianne Whalen Memorial Soccer Complex Garage, the installation of vinyl siding on Milton Road building, the purchase of soccer nets and a referee shelter.”**  
  
**Motion carried.**
  
4. M18-080 Moved by Deputy Mayor Laurie, seconded by Councillor Martin.  
  
**“BE IT RESOLVED that the Town of Paradise accept the recommendation of the Recreation Committee and move forward with Option 1 – Both Rink A and Rink B be non-operational from May 8 - July 16, 2018, as it relates to replacement of the roof at the Paradise Double Ice Complex.”**  
  
**Motion carried.**

7. **NEW/UNFINISHED BUSINESS:**

1. Councillor Dinn commented that the Communications Committee is working on developing a communications approach for major projects which will ensure the Town is consistent when communicating with residents on large-scale projects.

**7. NEW/UNFINISHED BUSINESS:**

2. Councillor Dinn informed Council that he attended a very inspiring session of the Newfoundland and Labrador Association for Community Living, entitled "Changing Lives, Changing Communities". He would like the Town of Paradise to explore hiring people with intellectual disabilities and Autism Spectrum Disorder (ASD).
  3. Councillor Dinn voiced his concern with the official Council photo now posted on the Town's website as he is absent from it. He clarified his understanding of being available for the photo, and asked for the photo caption to be reworded to remove the reference to "abstain".
  4. Councillor English suggested that the Council photo be retaken.
  5. Deputy Mayor Laurie commented that there had been a major miscommunication and agreed that the Council photo be retaken.
  6. Councillor English asked when the pedestrian activated traffic lights at the intersection of Sgt. Donald Lucas Drive and Topsail Road would be operational. The Director of Infrastructure & Public Works responded that the lights will be operational when the crosswalk painting is completed.
  7. Councillor Martin would like the Town's RFP's to include initiatives for contractors for getting projects done on time and penalty clauses if they are not. Mayor Bobbett requested that this be sent to the Infrastructure & Public Works Committee for discussion.
8. **M18-081 Moved by Councillor English, seconded by Deputy Mayor Laurie to adjourn the meeting at 8:56 p.m.**

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Dan Bobbett, Mayor

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Terrilynn Smith, Town Clerk

**TOWN OF PARADISE  
COMMITTEE OF THE WHOLE  
TUESDAY, MARCH 6, 2018  
TOWN HALL, PARADISE  
6:00 P.M.**

PRESENT:	Chairperson	Dan Bobbett, Mayor
	Deputy Mayor	Elizabeth Laurie
	Councillor	Paul Dinn
	Councillor	Allan English
	Councillor	Patrick Martin
	Councillor	Deborah Quilty
	Councillor	Sterling Willis
	Director of Corporate Services	Terrilynn Smith
	Director of Planning & Protective Services	Alton Glenn
	Director of Infrastructure & Public Works	Garry Spencer
	Director of Recreation & Leisure Services	Conrad Freake
	Assistant Town Clerk	Barb Butler
ABSENT:	Councillor	Sterling Willis (Town Business)
	Chief Admin. Officer	Lisa Niblock

1. The meeting was called to order by Chairperson Bobbett at 6:00 p.m.

2. **FINANCE COMMITTEE:**

1. Accounts for Payment

Council recommended that accounts in the amount of \$185,256.11 be approved at the March 6, 2018 Public Meeting.

Councillor Dinn clarified that the Spirit of Newfoundland invoice does not take into consideration the amount of the ticket sales that came in.

Councillor English asked for a comparison of the road salt used to date to what was used in the previous year. The Director of Infrastructure & Public Works responded that the Town has used about 100 tonnes less than last year at this time. Mayor Bobbett added that there are a total of 340 streets in the Town to be salted.

**2. FINANCE COMMITTEE:**

1. Accounts for Payment (cont'd)

Note:

Councillor Quilty informed Council that she was declaring conflict of interest on the Martin Survey's & Land Services Inc. invoice and would not be voting on the Accounts for Payment in the Public Meeting.

Council voted that Deputy Mayor Laurie was not in conflict on the Progressive Engineering invoice in regards to Laurie Road – Flow Monitoring.

2. Payroll and Benefits

Council recommended that total payroll and benefits for the month of January 2018 in the amount of \$832,125.35 be approved at the March 6, 2018 Public Meeting.

Council recommended that total payroll and benefits for the month of February 2018 in the amount of \$829,060.39 be approved at the March 6, 2018 Public Meeting.

**3. PERMITS:**

1. 19 McNamara Drive D2018-040  
Application to construct a building for a Private Club and Place of Worship.

The Town is in receipt of an application to construct a building on the piece of Town-owned property located at 19-21 McNamara Drive.

Councillor Dinn voiced his concerns in regards to parking, additional traffic on McNamara Drive and possible noise issues in the evenings for the nearby residential area.

Councillor English inquired as to the number of parking spots that would be needed. The Director of Planning & Protective Services responded that the parking requirement for the Place of Worship would be 100 stalls and for the Private Club usage would be 42 stalls.

Councillor Quilty also voiced her concerns regarding parking.

Council recommended to move forward with the application.



**3. PERMITS:**

2. 19A Kinkora Street C2017-766  
Application for Development Approval for a Home-based Business (IFixer) for the repair of Apple electronic devices.

Council recommended for approval subject to the following conditions:

1. All work shall be carried out in accordance with the requirements of the Regulations, the terms of this permit and all other rules and regulations of the Town of Paradise.
2. A renovation permit must be applied for before construction commences.
3. The issue of this permit does not exempt the applicant from obtaining any other permits or approvals required by law.
4. The operation is in accordance with all applicable provincial laws and regulations.
5. Any placard issued by the Town of Paradise relating to the work authorized by this or any other permit must be displayed in full public view on the site.
6. The parking of commercial vehicles is subject to a permit being issued by Council, and subject to the Town of Paradise Commercial Vehicle Regulations;
7. If parking becomes an issue on site due to the operation of this business, the Town of Paradise reserves the right to require the business owner and/or the property owner to ensure sufficient parking is available
8. The use will only be permitted within the single detached dwelling, and must remain subsidiary to the residential use. The dwelling unit must be occupied as a residence by the professional or business user.
9. The home based business will be monitored for a period of one (1) year, if any issues arise, the Town of Paradise may withdraw the home based business permit.
10. The operation will not occupy more than 45 square meters or 25% of the floor area, whichever is less.
11. Provision for off-street parking will be required as per the off-street parking requirements of the Town of Paradise Regulations, 2004.
12. No wholesale sales or storage of goods is to be carried out, retail sales are incidental and subsidiary to the approved use, and repairs to vehicles or heavy machinery is not permitted.
13. There will not be more than two non-resident employees working regularly in the dwelling;  
And regular parking of more than three non-resident owned vehicles will not be permitted on the lot or the street reservation adjacent to the lot.
14. Activities associated with the use that are hazardous, and cause noticeable noise, odour, dust, fumes, night lights, or other inconvenience or nuisance to the neighbouring residents are not permitted.

**3. PERMITS:**

2. 19A Kinkora Street C2017-766 (cont'd)
15. All activities, such as the delivery or movement of goods, that cause a disturbance to neighbouring properties shall be limited to the hours of 8 a.m. to 8 p.m.
  16. Signs are limited to a name plate not exceeding 0.4 square metres, affixed to the face of the dwelling at the entrance to the business or service;
  17. There will be no storage of unsightly materials or waste outdoors;
  18. No change will be made in the type, class, intensity or extent of the business or service without a permit.

3. 58 Lanark Drive C2018-038  
Application to Sell Used Cars.

Council recommended to refuse the application for an Automotive Sales Lot at 58 Lanark Drive as the application is contrary to Section 6 of the Town of Paradise Development Regulations which states:

*Compliance with Regulations*

*“Development shall be carried out in accordance with the Municipal Plan, these Regulations, and the conditions stated in a Permit to Develop.”*

4. 81 Karwood Drive D2018-003  
Application for Approval in Principle to construct a Place of Worship.

Council recommended for approval in principle subject to the following conditions:

1. The development must comply with the standards of the Commercial Local (CL) Zone, Paradise Development Regulations, 2004, as amended.
2. Development Approval and building permit to be obtained prior to commencement of development.
3. Construction must conform to the current National Building Code of Canada, and any ancillary code.
4. All work shall be carried in accordance with the requirements of the Paradise Development Regulations, the terms of this permit, and all other rules and regulations of the Town of Paradise.

**3. PERMITS:**

4. 81 Karwood Drive D2018-003 (cont'd)

5. Prior the issuance of a Development Approval, the applicant must submit the following:
- i A legal survey and property description of the land shown on the application.
  - ii Proof of ownership of the land shown on the application.
  - iii Two (2) complete sets of engineered site plan and building plans designed by a professional engineer licensed to practice in Newfoundland and Labrador. Plans must include, but are not limited to, detail for existing site conditions, proposed site work, provisions for storm and water/sewer servicing, landscaping, lighting, parking and signage.
  - iv Two complete sets of architectural plans prepared by a professional architect licensed to practice in Newfoundland and Labrador. Building plans must meet the standards of the current National Building Code.
  - v Approvals from Service NL in relation to Fire/Life Safety & Building Accessibility, subject to verification of the Building Class.
6. A building permit will not be issued until such time as a Development Approval has been granted and all requirements of the Development Approval have been met. The construction of the proposed building must conform to the National Building Code of Canada at the time a building permit is issued.
7. This approval does not authorize the occupancy or use of Crown Land or other lands without a lease, grant, or other permission of the Crown Division, Department of Government Services and Lands, or the rightful owner.
8. Easement agreement for the existing water and/or sanitary sewer infrastructure on the property to be submitted.
9. This application is "Approved in Principle" only. A separate application must be submitted for Development Approval. The Town of Paradise reserves the right to add additional conditions to any future Development Approval issued subsequent to this "Approval in Principle".
10. Prior to construction commencement, the applicant will be required to install a 2.4 metre high privacy fence along the rear of the lot to protect the Jonesberry Crescent properties.

Note: A \$2500 Infrastructure Improvement Fee is assessed on all new buildings constructed within the Town of Paradise.

**3. PERMITS:**

5. J & P Contracting Ltd. S2018-003  
Castleview Subdivision, Phase 2, Hartland Avenue  
Application for Development Approval for a 16-lot Subdivision.

Council recommended for approval subject to the following conditions:

1. The development must comply with the standards of the RMD (Residential Medium Density) Use Zone, Paradise Development Regulations, 2004.

Minimum Floor Area .....	80 m <sup>2</sup>
Minimum Building Line Set Back .....	7.6 metres
Maximum Building Line Set Back .....	15 metres
Minimum Rear Yard .....	9 metres
Minimum Side Yard .....	2.4/ 1.2 metres
Maximum Height .....	8 metres
Minimum Frontage .....	15.25 metres
Minimum Lot Area .....	450 m <sup>2</sup>
Minimum Lot Area, Corner Lot .....	630 m <sup>2</sup>
2. Any construction or building alteration must conform to the current National Building Code of Canada and any ancillary code.
3. Prior to a building permit being issued on each lot, the following information must accompany the application:
  - a) A legal survey and property description of the land shown on the application.
  - b) Proof of ownership for the parcel of land to be considered under the application.
  - c) Two sets of plans that meet the current National Building Code.
4. All work shall be carried out in accordance with the requirements of the Paradise Development Regulations, the terms of this permit, and all other rules and regulations, of the Town of Paradise.
5. The issue of this permit does not exempt the permit holder from obtaining any other permits or approvals required by law.
6. This permit does not authorize the occupancy or use of Crown Land or other lands without a lease, grant, or other permission of either the Crown Division, Department of Government Services and Lands, or the rightful owner.
7. All development on properties serviced by municipal water and sewer lines shall be subject to the payment of the \$500.00 per lot Trunk Sewer Fee, unless such fee has been remitted from the subdivision developer. Other assessments, as outlined in the Town of Paradise Fee Structure, may also apply. These shall include:
  - The open space assessment equal to a minimum of ten (10) per cent of the developable land and may be in the form of cash-in-lieu, land dedication or a combination of both. For this development, the open space requirement is a land dedication.
  - The development will be subject to a \$500.00 per lot Park Outfitting Fee totaling \$8,000.00.

**3. PERMITS:**

5. J & P Contracting Ltd., Hartland Avenue S2018-003 (cont'd)

8. Any permit placard issued by the Town of Paradise relating to the work authorized must be displayed in full public view on the site.
9. The development is subject to conditions to be imposed by a signed development agreement, payment of all required Development fees and submission of the appropriate securities in the form of a letter of irrevocable credit, bonding, or cash.
10. Tree cutting and land-clearing is prohibited until such time as the Subdivision and/or an excavation permit has been issued.
11. The grade and sighting of all buildings on site shall be approved by the Town of Paradise. If a structure is to be placed on a "filled" area, the placement of the fill material must be supervised and certified by an engineering firm as suitable structure fill, as defined under the National Building Code of Canada.
12. It will be the Developer's responsibility to provide a solution should water pressure become an issue within the duration of the Development Agreement timelines for this phase.
13. The Developer cannot retain lands (i.e. ransom strips) for the express purpose of preventing the development of adjacent lands owned by others.
14. The developer is responsible for making arrangements with Canada Post and the Town for the provision of postal service to the proposed development. The Town is in receipt of correspondence from Canada Post stating that the existing boxes on Hartland Avenue will service the new dwellings.
15. Building Permits will not be issued until the subdivision, or the phase thereof identified in the Development Agreement, has been brought to substantial completion as per the Town policy "Issuance of Permits in Subdivisions" (PPS-007). This subdivision is also subject to the "Foundation Elevation and Lot Grading Policy" (PPS-006).
16. It is the Developer's responsibility to ensure all engineering works are installed as per the approved plans and under the supervision of the engineering consultant. Further it is the Developer's responsibility to ensure all builders construct homes in accordance with the approved grading plan and that the approved grading plan has been supplied to the builder.
17. The Developer shall ensure that any blasting required to be done shall be done in compliance with the Blasting Regulations of the Province of Newfoundland and Labrador. Before any blasting is commenced, the Town of Paradise shall be notified at least twenty-four (24) hours in advance of any blasting taking place and shall be provided with proof of blasting insurance, blasting license, and a copy of the pre-blast survey.
18. Developer must provide washroom facilities (i.e port-a-potty) for employees during the subdivision construction.
19. It is the Developer's responsibility to ensure that all slopes are 2:1 and landscaped.
20. Any and that is cleared of vegetation and / or excavated, but not required to complete the street works and lots, must be landscaped to the satisfaction of the Town. In the case of the open space areas, all excavated areas must be brought to rough grade and ready for topsoil.

**3. PERMITS:**

5. J & P Contracting Ltd., Hartland Avenue S2018-003 (cont'd)

21. The Developer is responsible to ensure the required utility easements are located within the boundaries of the development unless the neighbouring property owners have agreed to convey an easement to the utility. Utility easements must be approved prior to building permits being issued.
22. Development of the lots must be in accordance with the approved subdivision grading plan and the Town's lot grading policy. It is the Developer's responsibility to ensure all builders are provided with copies of the approved grading plan and for ensuring that construction is in accordance with the approved grading plan.

\*\* Note \*\* Subdivision Development fees do not include the \$2500 infrastructure fee and/or Building Permit fees. The Infrastructure fee and Building Permit fees are collected with the issuance of the Building Permit for each dwelling.

**4. PLANNING COMMITTEE:**

1. Gate & Posts in Front Yard at 1873 Topsail Road

At its meeting on January 23, 2018 Council confirmed an Order to have the gate and posts at 1873 Topsail Road removed from the front yard. As the property owners were out of the country at that time, they are now seeking an extension for the removal of the gate and posts until they return to the province.

Council recommended to grant the extension to remove the gate and posts until May 30, 2018.

**5. ECONOMIC DEVELOPMENT COMMITTEE:**

1. Tax Incentive Application

The Town received an application from Hi-Tech Scales Ltd. for a business tax reduction as per the Town of Paradise Tax Exemption/Incentive Policy 2013. The company deals with the sale and servicing of scales.

Council recommended to grant a 3-year, 50% Business Tax reduction to Hi-Tech Scales Ltd. of 31 Bremigen's Boulevard. The tax reduction is subject to the requirements of the Town of Paradise Tax Exemption and Incentive Policy.

**6. INFRASTRUCTURE & PUBLIC WORKS COMMITTEE:**

1. Light Vehicle Replacement Plan 2018

The Infrastructure & Public Works Department budgeted in 2018 for the purchase of four (4) vehicles under the Government Purchasing Agency standing offer to replace some of the Town's older fleet as per our Vehicle Replacement strategy.

Council recommended to obtain Hickman Motors, 85 Kenmount Road, St. John's to provide three (3) new ½ Ton Extended Cab 4x4 Pick-ups at the selected price of \$26,944.78 plus HST and one (1) new ¾ Ton Crew Cab 4x4 Pick-up at the selected price of \$31,113.50 plus HST under the current Provincial Government Purchasing Agency Standing Offer Agreement.

2. Clearview Heights Upgrading Additional Appraisals

Council previously approved appraisals for 30 properties on Clearview Heights that the Town needed to acquire land to construct the street.

The Town is applying to expropriate all land required for the street right-of-way as well as all land required for easements. The easements will then be deeded from the Town to Newfoundland Power for their use. It was noted that an additional 14 properties would be affected by this procedure for acquiring easements, therefore an additional 14 appraisal are required that were not previously accounted for.

Council recommended approving an additional 14 appraisals and awarding this work to Tony Hurley, Altus Group, in the amount of \$2,500. plus HST to facilitate construction of Clearview Heights Upgrading.

3. Street Upgrading Priority List

A Street Upgrading Priority List was provided for Council's information. Town staff has been requested to develop such a list to use for decisions on street rehabilitation. This list will be updated accordingly should road conditions change suddenly and also twice annually when Roads Conditions Assessments are completed. Town staff will be developing a policy to complement the Street Upgrading Priority List which will be presented to Council at a later date.

Councillor Dinn asked if the list will be put on the Town's website. Mayor Bobbett responded that it should be noted that the list is subject to change as priorities or conditions change.

**6. INFRASTRUCTURE & PUBLIC WORKS COMMITTEE:**

4. St. Thomas Line Wastewater Treatment Plant Upgrades, Change Order #6 – Structural Support for Process Piping

Construction at the St. Thomas Line Wastewater Treatment Plant is currently underway. During the demolition in the existing chlorination room, it was determined that the existing structural configuration was not appropriate for the new process piping from the filtration units. Additional structural support is required near the filters to proceed with the installation.

Council recommended to approve Change Order #6 for Structural Support for Process Piping in the amount of \$5,539.27 plus HST to facilitate construction of the St. Thomas Wastewater Treatment Plant Upgrades.

**7. RECREATION COMMITTEE:**

1. 2018 Recreation Facility Closures

To be proactive and to plan well in advance, the Recreation Committee supported the proposed Recreation Facility Holiday Closures for 2018 as submitted. These closures will be reviewed annually.

Councillor Dinn questioned whether it would affect any events that do take place on those dates. The Director of Recreation & Leisure Services clarified that staff would still be available to assist during the times the events take place.

Council recommended to approve the Recreation Facility Holiday Closures for 2018.

2. Paradise Park Project

Capital funding for Recreation & Leisure Services Department included allocated funding for continuation of the development of Paradise Park as well as automated gates at ancillary facilities. There is insufficient funding to complete both projects independently at an acceptable level of completeness or progress, therefore the Recreation Committee recommended to combine funding to complete a reasonable degree of work this year on the Paradise Park Project that would lend itself to a phased approach to complete the overall project in future years.

Council recommended to approve the re-allocation of \$85,000 Capital Funding for automated gates at ancillary facilities to the Paradise Park Project. Thus, Capital Funding for Paradise Park upgrade this year will be \$260,000.



**7. RECREATION COMMITTEE:**

3. ACOA Funding 2017

Council recommended allocating the \$50,000. remaining ACOA funding balance for further improvements to the Dianne Whalen Memorial Soccer Complex Garage, the installation of vinyl siding on Milton Road building, the purchase of soccer nets and a referee shelter.

4. Paradise Double Ice Complex: Roof Repairs

In March 2016 the Paradise Double Ice Complex had roof damage as a result of a major wind storm. In order for the Town to maintain the 25-year warranty, the arena roof must be repaired. The Department of Recreation & Leisure Services had developed several options for Recreation Committee's consideration in moving forward with the replacement of the roof.

Councillor Dinn asked who the contractor is for this project. The Director of Recreation & Leisure Services responded that Summit Builders is the contractor.

Mayor Bobbett added that the Town has had extensive consultation with the insurance company and any rental losses will be covered by the insurance. He also added that all arena user groups that will be affected by the closure period will be notified.

Council recommended to move forward with Option 1 – Both Rink A and Rink B be non-operational from May 8 – July 16, 2018, as it relates to replacement of the roof at the Paradise Double Ice Complex.

**8. CORRESPONDENCE:**

There was no correspondence.

**9. OTHER BUSINESS:**

1. Councillor Dinn informed Council that a resident on Ortega Drive asked him to pass along to Council that he would like a response to his letter to the Town. Mayor Bobbett responded that it is being dealt with.

2. Mayor Bobbett stated that the Town has received correspondence from a representative of a group on Clearview Heights. He stated that the CAO is in the process of getting answers to the 27 questions that were included in the correspondence. He commented that the process is time consuming as some of the answers to the questions are quite technical in nature.

9. **OTHER BUSINESS:**

3. Councillor English stated that information is being circulated speculating what types of buildings that will be developed on the former ACAN property.
  4. Councillor Quilty asked if the Town had received any responses from the Shoreline ad in regards to the Medical Marihuana (Cannabis) Production Facility application. The Director of Planning & Protective Services responded that he has not heard of any responses to date.
  5. Councillor Quilty inquired about the additional door for the St. Thomas Community Centre. The Director of Recreation & Leisure Services responded that a concept drawing has been done of where the door will go and it has been approved by St. John's Regional Fire Department. He will bring the quotes on the cost of the door when received to Council for approval. He added that once the door is installed it will allow for a capacity of 141 people.
10. Moved by Councillor Quilty, seconded by Councillor Dinn to adjourn the meeting at 7:18 p.m.

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Dan Bobbett, Mayor

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Terrilynn Smith, Town Clerk

**BILLS FOR PAYMENT**

06-Mar-18

SUPPLIER	INVOICE	AMOUNT	DESCRIPTION
A. Harvey & Company	S0040378	53,399.51	Bulk Road Salt.
Brown & Way Surveys	31257-11475	8,751.50	Surveys- Expropriation Clearview Heights.
CBCL	449027	6,971.88	Municipal Plan & Development Regulations.
CBCL	449147	13,811.50	St. Thomas Line WWTP upgrades.
Harbourside	1003	45,674.55	Clearview Heights upgrade.
Martin Surveys & Land Services Inc.	2434	8,625.00	Surveys - Paradise/St. Thomas Line.
Plumbing Plus Ltd.	PPL0891	11,155.00	Zamboni Filling Station Install.
Progressive Engineering	2015-035D-7	5,635.00	Camrose Drive.
Progressive Engineering	2015-035E	7,981.00	Paradise Road/St. Thomas Line
Progressive Engineering	2015-035F	6,560.75	Laurie Road - Flow monitoring.
Public Sector Digest	9871	5,510.42	Asset Management - Road Map 2018.
Spirit of Newfoundland	3655	11,180.00	Idol Dies At You show during Snow and Ice.

Be it resolved that invoices in the amount of **\$185,256.11**  
 be approved for payment, as submitted by the Director of Corporate Services.

