

**TOWN OF PARADISE
PUBLIC COUNCIL MEETING
TUESDAY, MARCH 20, 2018
TOWN HALL, PARADISE
8:00 P.M.**

PRESENT:	Chairperson	Dan Bobbett, Mayor
	Deputy Mayor	Elizabeth Laurie
	Councillor	Paul Dinn
	Councillor	Allan English
	Councillor	Patrick Martin
	Councillor	Deborah Quilty
	Councillor	Sterling Willis
	Chief Admin. Officer	Lisa Niblock
	Director of Corporate Services	Terrilynn Smith
	Director of Planning & Protective Services	Alton Glenn
	Director of Infrastructure & Public Works	Garry Spencer
	Director of Recreation & Leisure Services	Conrad Freake
	Assistant Town Clerk	Barb Butler

ABSENT:

1. The meeting was called to order by Chairperson Bobbett at 8:00 p.m.

Mayor Bobbett announced the retirement of Barb Butler, the Assistant Town Clerk, and presented her with a bouquet of flowers and a framed certificate in recognition of her 17 years of dedicated service to the Town of Paradise. Mayor & Council wished her well in her retirement.

2. **PROCLAMATION:**

1. Mayor Bobbett read and signed a proclamation from the League of Canadian Poets declaring March 21, 2018 as World Poetry Day and April as National Poetry Month in the Town of Paradise. The proclamation was accompanied by a poetry reading from Deputy Mayor Laurie.

3. ADOPTION OF THE MINUTES:

1. **M18-082 Moved by Councillor Quilty, seconded by Councillor Dinn to adopt the Minutes of the March 6, 2018 Committee of the Whole Meeting.**

Motion carried

2. **M18-083 Moved by Deputy Mayor Laurie, seconded by Councillor Martin to adopt the Minutes of the March 6, 2018 Public Meeting.**

Motion carried.

4. BUSINESS ARISING FROM THE MINUTES:

There was no business arising from the Minutes.

5. PERMITS:

1. **M18-084 Moved by Councillor Dinn, seconded by Councillor Willis to approve in principle application, D2018-046, for a commercial office in the MXD use zone at 1714 Topsail Road subject to no objections being received in response to the Notice of Discretionary Use and eight (8) conditions.**

Motion carried.

6. COMMITTEE REPORTS:

FINANCE COMMITTEE

1. Accounts for Payment

M18-085 Moved by Councillor Dinn, seconded by Councillor Martin that invoices in the amount of \$470,691.00 be approved for payment as submitted by the Director of Corporate Services.

Motion carried.

2. M18-086 Moved by Councillor Dinn, seconded by Councillor Quilty.

“BE IT RESOLVED that the Town of Paradise approve the updated 2018 Fee Schedule.”

Motion carried.

6. **COMMITTEE REPORTS:**

PLANNING COMMITTEE

1. M18-087 Moved by Councillor Quilty, seconded by Councillor Willis.

“BE IT RESOLVED that Council approves the line painting of a parking stall located on the Sobeys parking lot and the installation of a “No Parking” sign to facilitate easier access to the walking trail.”

Motion carried.

2. M18-088 Moved by Councillor Quilty, seconded by Councillor Dinn.

“BE IT RESOLVED that the Town of Paradise rescinds the Stop Work Order of 2008, and the Clean-up Order of 2013, concerning Phase 1 of Silverwood Subdivision.”

Motion carried.

ECONOMIC DEVELOPMENT COMMITTEE

1. Councillor Martin tabled a report from the Economic Development Officer that showcased the recent successes of some of the Town’s businesses.

The businesses included:

Acoustic Zoom – earned top prize at #DisruptMining 2018;
Coffee Matters – recently launched its 10th location, expanding into Nova Scotia;
Belfor – awarded Subcontractor Award of Excellence at the NL Construction Association’s Rock Awards Gala.

The Mount Pearl-Paradise Chamber of Commerce Business Award recipients included:

RBC – Public Relations & Communications Award;
Coffee Matters – Employee Equity Award
Paradise Physiotherapy – Community Spirit Award (*Paradise*)
Paradise Physiotherapy – Outstanding Business of the Year Award (*less than 15 employees*).

COMMUNICATIONS COMMITTEE

There were no Motions for the Communications Committee.

6. **COMMITTEE REPORTS:**

INFRASTRUCTURE & PUBLIC WORKS COMMITTEE

1. M18-089 Moved by Councillor Willis, seconded by Deputy Mayor Laurie.

“BE IT RESOLVED that the Town of Paradise approve Change Order #7 in the amount of \$4,411.33 including HST for additional electrical work at the St. Thomas Wastewater Treatment Plant.”

Motion carried.

2. M18-090 Moved by Councillor Willis, seconded by Councillor Quilty.

“BE IT RESOLVED that the Town of Paradise approve Change Order #8 in the amount of \$7,613.50 plus HST for repair of columns and floor at the St. Thomas Line Wastewater Treatment Plant.”

Motion carried.

3. M18-091 Moved by Councillor Willis, seconded by Councillor Dinn.

“BE IT RESOLVED that the Town of Paradise adopt the new Revised Road Cut Policy IPW-007 dated March 21, 2018.”

Motion carried.

4. M18-092 Moved by Councillor Willis, seconded by Deputy Mayor Laurie.

“BE IT RESOLVED that the Town of Paradise obtain Weirs Construction Limited, P.O. Box 14091, Manuel’s, CBS to provide the supply of Hot Mix Asphalt for 2018 season for the bid price of \$46,000 plus HST.”

Motion carried.

RECREATION COMMITTEE

1. M18-093 Moved by Deputy Mayor Laurie, seconded by Councillor Willis.

“BE IT RESOLVED that the Town of Paradise approve Change Order in the amount of \$76,484.10 plus HST for the Paradise Double Ice Complex Roof Replacement.”

Motion carried.

7. NEW/UNFINISHED BUSINESS:

1. Mayor Bobbett addressed the issue on the Council photo raised by Councillor Dinn at the last public Council meeting and outlined information to explain his understanding of the matter. After discussion between Mayor Bobbett and Councillor Dinn, both agreed the matter was resolved and a new Council photo would be arranged.
2. Deputy Mayor Laurie informed Council that she had recently attended the following events on behalf of the Mayor:
 - Brought greetings to Villa Nova Jr. High's DARE Program graduation and was asked to pass along a thank you from the DARE Committee to Council as the Town of Paradise is the only municipality that financially sponsors the DARE Program.
 - Attended Holy Family School and spent time with the students that had taken part in a Canada-wide Essay Contest on the theme "What Home Means To Me" in support of Habitat for Humanity Canada sponsored by Genworth Canada. For each essay received Genworth Canada made a donation of \$10 to Habitat for Humanity. As Holy Family School had submitted 200 essays, a donation of \$2,000 was made to Habitat for Humanity Canada. Also, two students from Holy Family School were recognized for placing in the Top 10 of this national contest. As national finalists, a \$10,000 combined donation on behalf of these two students was also made to Habitat for Humanity.
3. Deputy Mayor Laurie asked that Council send congratulations to Liam Hickey on winning the silver medal at the Paralympic Games. Liam is a member of the Avalon Sled Dogs who train at the Paradise Ice Complex.
4. Councillor Quilty stated that she attended the colourful and impressive Paradise Multicultural Showcase at the Paradise Double Complex on March 18, 2018 and looks forward to it becoming an annual event.
5. Councillor English stated that the Clearview Heights area residents are meeting tomorrow evening at the Paradise Community Centre at 7:00 p.m. and have extended an invitation to all members of Council who wish to attend.
6. Councillor Willis encouraged other Councillors to welcome new businesses that have opened up in the Town by accompanying the Economic Development Officer when she makes site visits.

7. NEW/UNFINISHED BUSINESS:

7. Councillor Willis informed Council that the Kinsmen are holding an Open Mic, Silent Auction and 50/50 Draw on April 21, 2018 at the Paradise Double Ice Complex and encouraged all to attend.
8. Councillor Willis thanked Councillor Quilty for handling the Infrastructure & Public Works items at the last Council Meeting while he was away attending the FCM meeting. He will have a report from FCM ready for Council for the next Council Meeting.
9. Councillor Dinn provided Council with the following brief overview of what was discussed at the March 19, 2018 Communications Committee Meeting:
 - Clearview Heights area residents will be having their meeting on March 21, 2018 in the Wellness Centre at the Paradise Double Ice Complex;
 - Recreation Committee will look into the room rental fee for residents meeting on residential issues;
 - ATIPPA template has been developed and will soon be on the website;
 - Logistics are being worked on in having public Committee of the Whole meetings;
 - History app is being worked on in conjunction with the Pingstreet app;
 - The Road Priority List will be made public even though it is subject to change as priorities or conditions change.
10. Councillor English questioned why past Council pictures are not displayed in the Council Chambers. Mayor Bobbett responded that as there have been so many over the years and with limited wall space in the Council Chambers many are being displayed in the hall outside the Town's Board Room.
11. Councillor Martin congratulated Judy Foote on becoming the first female Lieutenant-Governor of Newfoundland and Labrador.

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Town of Paradise
Public Council Meeting
Tuesday, March 20, 2018
Town Hall, Paradise
8:00 p.m.

8. **M18-094 Moved by Deputy Mayor Laurie, seconded by Councillor Quilty to adjourn the meeting at 9:05 p.m.**

Dan Bobbett, Mayor

Terrilynn Smith, Town Clerk

**TOWN OF PARADISE
COMMITTEE OF THE WHOLE
TUESDAY, MARCH 20, 2018
TOWN HALL, PARADISE
6:00 P.M.**

PRESENT:	Chairperson	Dan Bobbett, Mayor
	Deputy Mayor	Elizabeth Laurie
	Councillor	Paul Dinn
	Councillor	Allan English
	Councillor	Patrick Martin
	Councillor	Deborah Quilty
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	Chief Admin. Officer	Lisa Niblock
	Director of Corporate Services	Terrilynn Smith
	Director of Planning & Protective Services	Alton Glenn
	Director of Infrastructure & Public Works	Garry Spencer
	Director of Recreation & Leisure Services	Conrad Freake
	Assistant Town Clerk	Barb Butler

ABSENT:

1. The meeting was called to order by Chairperson Bobbett at 6:00 p.m.

2. **DELEGATION:**

Janine Howse, Global Leadership Chair of the Lion's Club of Newfoundland & Labrador and member of the Conception Bay South Lions Club made a presentation to Council on the International Lions Club and the benefits to the Town in establishing a Paradise Lions Club.

3. **FINANCE COMMITTEE:**

1. Accounts for payment

Council recommended that accounts in the amount of \$470,691.00 be approved at the March 20, 2018 Public Meeting.

3. FINANCE COMMITTEE:

2. Updated 2018 Fee Schedule

Currently to change the name on an application prior to a permit being approved or an occupancy permit being issued, the applicant would have to pay the full permit fee of \$250 again, even though there are no other changes to the application or the building plan.

The Finance Committee has recommended that a new fee of \$50 be added to the Fee Schedule called "Approval/Permit Transfer Fee". This would accommodate those looking to change the name of an applicant on an application prior to either a building permit and/or occupancy permit being issued.

Council recommended to approve the updated 2018 Fee Schedule.

4. PERMITS:

1. 1714 Topsail Road D2018-046
Application for Approval in Principle for a Commercial Office in the MXD Use Zone.

Council recommended for approval in principle subject to no objections being received in response to the Discretionary Use Notice and the following conditions:

1. The development must comply with the standards of the Mixed Development (MXD) Zone, Paradise Development Regulations, 2004, as amended.
2. Development Approval and building permit to be obtained prior to commencement of development.
3. Construction must conform to the current National Building Code of Canada, and any ancillary code.
4. All work shall be carried in accordance with the requirements of the Paradise Development Regulations, the terms of this permit, and all other rules and regulations of the Town of Paradise.
5. Prior to the issuance of a Development Approval, the applicant must submit the following:
 - i A legal survey and property description of the land shown on the application.
 - ii Proof of ownership of the land shown on the application.
 - iii Two (2) copies of an engineered grading plan stamped and signed by a professional engineer licensed to practice in Newfoundland and Labrador. Plan must include, but are not limited to, detail for existing site conditions, proposed site work, landscaping and parking.

4. PERMITS:

1. 1714 Topsail Road D2018-046 (cont'd)
 - iv Approvals from Service NL in relation to Fire/Life Safety & Building Accessibility, subject to verification of the Building Class.
6. A building permit will not be issued until such time as a Development Approval has been granted and all requirements of the Development Approval have been met.
7. This approval does not authorize the occupancy or use of Crown Land or other lands without a lease, grant, or other permission of the Crown Division, Department of Government Services and Lands, or the rightful owner.
8. This application is "Approved in Principle" only. A separate application must be submitted for Development Approval. The Town of Paradise reserves the right to add additional conditions to any future Development Approval issued subsequent to this "Approval in Principle".

5. PLANNING COMMITTEE:

1. 3 Hillsdale Crescent

Council received a memo from the Planning Committee advising that an Order served on 3 Hillsdale Crescent has been appealed and submitted to the Regional Appeal Board. The Order was served on February 2, 2018 since it was determined that the swale did not comply with the approved grading plan of the Elizabeth Park Subdivision Phase 24A. The Order was confirmed by Council at its meeting of February 6, 2018.
2. Stop Work and Clean Up Orders

In February of 2008, a stop work order was served on the developer of Silverwood Subdivision Phase 1, concerning a lack of street signage. A second work order concerning a need to clean up the site was served June 19, 2013. Site visits by staff have confirmed that both orders have been complied with.

Council recommended to rescind the Stop Work Order of 2008, and the Clean-up Order of 2013, concerning Phase 1 of Silverwood Subdivision.
3. Painting of Stall at Sobeys Parking Lot

A request was made to Planning Committee from Council on behalf of a resident to consider asking Sobeys to block parking on one stall in their parking lot to facilitate access to the walking trail for persons using strollers and other wheeled devices. Sobeys is agreeable to have the parking stall painted out with yellow chevrons to indicate no parking, as long as the Town of Paradise performs the work or covers the expense.

5. **PLANNING COMMITTEE:**

3. Painting of Stall at Sobeys Parking Lot (cont'd)

Council recommended to approve the line painting of a parking stall located on the Sobeys parking lot and the installation of a "No Parking" sign to facilitate easier access to the walking trail.

6. **ECONOMIC DEVELOPMENT COMMITTEE:**

1. Celebrating Business Success

Councillor Martin tabled a report from the Economic Development Officer that showcased the recent successes of some of the Town's businesses.

The businesses included:

Acoustic Zoom – earned top prize at #DisruptMining 2018;
Coffee Matters – recently launched its 10th location, expanding into Nova Scotia;
Belfor – awarded Subcontractor Award of Excellence at the NL Construction Association's Rock Awards Gala.

The Mount Pearl-Paradise Chamber of Commerce Business Award recipients included:

RBC – Public Relations & Communications Award;
Coffee Matters – Employee Equity Award
Paradise Physiotherapy – Community Spirit Award (*Paradise*)
Paradise Physiotherapy – Outstanding Business of the Year Award (*less than 15 employees*).

7. **COMMUNICATIONS COMMITTEE:**

1. Councillor Dinn provided Council with the following brief overview of what was discussed at the March 19, 2018 Communications Committee Meeting:

- Clearview Heights area residents will be having their meeting on March 21, 2018 in the Wellness Centre at the Paradise Double Ice Complex;
- Recreation Committee will look into the room rental fee for residents meeting on residential issues;
- ATIPPA template has been developed and will soon be on the website;
- Logistics are being worked on in having public Committee of the Whole meetings;
- History app is being worked on in conjunction with the Pingstreet app;
- Town staff met with residents on Summit Drive regarding road work;
- The Road Priority List will be made public even though it is subject to change as priorities or conditions change.

8. INFRASTRUCTURE & PUBLIC WORKS COMMITTEE:

1. St. Thomas Line Wastewater Treatment Plant, Change Order No. 7 – Additional Electrical Work

It was discovered after delivery of the Salsnes Filters for the St. Thomas Line Wastewater Treatment Plant that the units had a different electrical arrangement than expected and the wiring for the final controls needed to be adjusted.

As well, it was identified that a specified shock relay was not CSA certified but only CSA listed. Therefore, an alteration was suggested by the Contractor to avoid using this shock relay.

Council recommended to approve Change Order #7 in the amount of \$4,411.33 including HST for additional electrical work at the St. Thomas Wastewater Treatment Plant.

2. St. Thomas Line Wastewater Treatment Plant, Change Order No. 8 – Repair Columns and Floor

As part of the work at the St. Thomas Line Wastewater Treatment Plant, the existing chlorination room was opened up which exposed two steel columns. It was suggested to have these two columns covered with masonry blocks and painted to match the existing columns. Also, the consultant suggested repairing the floor in the area where the walls were taken down.

Council recommended to approve Change Order No. 8 in the amount of \$7,613.50 plus HST for repair of columns and floor at the St. Thomas Line Wastewater Treatment Plant.

3. Road Cut Policy IPW-007

The Town's Road Cut Policy was revised and approved on August 31, 2017 which required all street excavations to be backfilled with non-shrink fill as opposed to any other material. There is about a 60% increase in price for this backfilling material compared to 19.0mm (3/4") washed crushed stone. Town staff has consulted with other municipalities and it was decided to revise the existing policy to reflect the change of using 19.0mm washed crushed stone for road excavations.

Council recommended to adopt the new Revised Road Cut Policy IPW-007 dated March 21, 2018.

Councillor Quilty added that the Road Cut Policy will be reviewed annually.

8. INFRASTRUCTURE & PUBLIC WORKS COMMITTEE:

4. Supply Hot Mix Asphalt for 2018

In 2017 the Town tendered for the supply of hot mix asphalt to make necessary repairs to various road cuts and areas which require replacement throughout the Town. The contract was awarded to Weir's Construction Limited for the 2017 season with an option to extend for one year pending Council approval.

The Infrastructure & Public Works Committee recommended that it was in the best interest of the Town to extend the contract to Weir's Construction Limited as provided by the terms of the contract tender.

Council recommended to obtain Weirs Construction Limited to provide the supply of hot mix asphalt for the 2018 season for the bid price of \$46,000 plus HST.

9. RECREATION COMMITTEE:

1. Change Order – Arena Roof Replacement

A recent sample showed that the insulation of the arena roof was R-30 and not R-20 as called upon in the tender specifications for the Paradise Double Ice Complex. The engineering consultant has recommended that R-30 insulation be reinstated to be consistent with existing site conditions. In addition, energy cost for the facility would increase if the change order is not approved due to the reduced R-value of the insulation.

This project is funded through an insurance claim so there would be no financial implications following insurance recovery.

Council recommended to approve the Change Order in the amount of \$76,484.10 for the Paradise Double Ice Complex Roof Replacement.

10. CORRESPONDENCE.

There was no correspondence.

11. OTHER BUSINESS:

1. Councillor Dinn asked Council if there is anything that can be done in regards to the ongoing issues at 152 Three Island Pond Road. Mayor Bobbett suggested that the information that Councillor Dinn has recently received be sent to Planning Committee for review.

11. **OTHER BUSINESS:**

2. Councillor Martin informed Council that a resident contacted him regarding rodents on Blomidon Street. Mayor Bobbett asked him to forward the resident's Civic number on Blomidon Street to the Director of Planning & Protective Services who will have the MEO's look into this matter.
3. Councillor Willis asked for an update on the conditions at 7 Grandview Avenue. The Director of Planning & Protective Services responded that it is still a work in progress and updated Council on what has been done to date. The CAO added that Town staff has done a tremendous amount of work there to clean up the property.

Councillor Dinn questioned as to who would be liable if someone was injured on the property. He and Councillor English questioned if the Town has assumed any liability by being on the property. The CAO responded that she will check with legal on the liability issue.

12. Moved by Councillor Willis, seconded by Councillor Dinn to adjourn the meeting at 7:10 p.m.

Dan Bobbett, Mayor

Terrilynn Smith, Town Clerk

BILLS FOR PAYMENT

20-Mar-18

SUPPLIER	INVOICE	AMOUNT	DESCRIPTION
A. Harvey & Company Limited	S0040885	71,550.80	Bulk Road Salt.
A. Harvey & Company Limited	S0040926	44,214.13	Bulk Road Salt.
Brown & Way Surveys	31267-11485	6,336.50	Clearview Heights.
Burt's Construction Limited	113010	10,548.95	Supply & install siding - Milton Rd. building.
City of St. John's	16282	30,588.10	Tipping Fees.
City of St. John's	RW 201802-3	122,787.74	Water Consumption for February 2018.
Credit Recovery Limited	3026M01/18	10,198.77	January Collection Fees.
Electro Mechanical Services	INV000101093	14,747.60	Ice maintenance.
First Choice Paving & Landscaping	1457	8,050.00	Clearing of Fires Hydrants.
Grand Concourse Authority	18003	7,252.67	Trails maintenance
J & T Construction Ltd.	1610-11	8,625.00	St. Thomas Community Centre.
Newfoundland Power Inc.	SLS3988	87,272.46	Pole relocation - Topsail Road Widening.
Pyramid Construction Limited	J008704	11,960.00	Road patch by Fire Hall.
Summit Builders	5788	14,283.00	Hold back.
Telus	26244756057	5,902.05	Communication.
That Pro Look	692403	9,674.38	Soccer Goal with wheels.
Wajax	BK1006	6,698.85	Unit 62 Transmission Issues.
Weirs	Progress Claim #4	46,262.43	Paradise Salt Shed.

*Previously approved.
PCW.*

Be it resolved that invoices in the amount of ~~\$516,953.43~~ *\$470,691.00* be approved for payment, as submitted by the Director of Corporate Services.

PCW