

**TOWN OF PARADISE
PUBLIC COUNCIL MEETING
TUESDAY, JULY 3, 2018
TOWN HALL, PARADISE
8:00 P.M.**

PRESENT:	Chairperson	Dan Bobbett, Mayor
	Deputy Mayor	Elizabeth Laurie
	Councillor	Paul Dinn
	Councillor	Allan English
	Councillor	Patrick Martin
	Councillor	Deborah Quilty
	Councillor	Sterling Willis
	Chief Admin. Officer	Lisa Niblock
	Director of Corporate Services	Terrilynn Smith
	Director of Planning & Protective Services	Alton Glenn
	Director of Infrastructure & Public Works	Garry Spencer
	Director of Recreation & Leisure Services	Conrad Freake
	Acting Assistant Town Clerk	Melanie Bartlett

ABSENT:

1. The meeting was called to order by Chairperson Bobbett at 8:00 p.m.

2. **ADOPTION OF THE MINUTES:**



1. **M18-202 Moved by Councillor Quilty, seconded by Deputy Mayor Laurie to adopt the Minutes of the June 19, 2018 Committee of the Whole Meeting.**

Motion carried



2. **M18-203 Moved by Councillor Dinn, seconded by Councillor Willis to adopt the Minutes of the June 19, 2018 Public Meeting.**

Motion carried.

3. **BUSINESS ARISING FROM THE MINUTES OF THE COMMITTEE OF THE WHOLE FOR JUNE 19, 2018:**



Deputy Mayor Laurie stated that in the minutes of the Committee of the Whole page 14 section 9.1 states that she asked if there were aerial shots of the

property. She confirmed that this was not said and would like to have 'aerial' removed from the minutes.

Council adopted the minutes with the changes.

4. **BUSINESS ARISING FROM THE MINUTES OF THE PUBLIC MEETING FOR JUNE 19, 2018:**

There was no business arising from the minutes.

5. **PERMITS:**



1. **M18-204 Moved by Councillor Willis, seconded by Councillor Quilty to refuse application, C2018-289 for approval to construct single family dwelling at 354 Buckingham Drive as it does not comply with the standards of the Rural Residential use zone under the Town of Paradise Development Regulations, 2016.**

Motion carried.



2. **M18-205 Moved by Deputy Mayor Laurie, seconded by Councillor Quilty to approve application, C2018-0215 for Development Approval, extension to accommodate an A&W restaurant/drive thru at 1448 Topsail Road, subject to fourteen (14) conditions.**

Motion carried

Vote: For – Councillor Quilty, Councillor English, Deputy Mayor Laurie and Mayor Bobbett.

Vote: Against - Councillor Martin and Councillor Dinn

Councillor Martin stated the reason he voted against the motion is due to the fact that the hours of operation for the restaurant/drive thru were not listed in the development approval and the residents were not notified of the development.

Councillor Dinn stated the reason he voted against the motion is the same reason as Councillor Martin. He stated once the hours of operation are confirmed and more information about the development is provided then a more definitive approval could be made but he can't support if it's a 24/7 operation.

5. **COMMITTEE REPORTS:**

FINANCE COMMITTEE:



1. Accounts for Payment

M18-206 Moved by Councillor Dinn, seconded by Deputy Mayor Laurie that invoices in the amount of \$290,006.81 be approved for payment as submitted by the Director of Corporate Services.

Motion carried.



2. M18-207 Moved by Councillor Dinn, seconded by Councillor Willis.

“BE IT RESOLVED that the Council of the Town of Paradise authorize the shredding of the paper copies of the civic files that have been scanned into the Electronic Document Management system (Laserfiche) and declare the electronic files as the official records.”

Motion carried.



3. M18-208 Moved by Councillor Dinn, seconded by Councillor Quilty.

“BE IT RESOLVED that the Council of the Town of Paradise support the implementation of a Mechanics Apprenticeship/Trades Qualifier program and hire 2 apprentices or trades qualifiers.”

Motion carried.



4. M18-209 Moved by Councillor Dinn, seconded by Councillor Quilty.

“BE IT RESOLVED that the Council of the Town of Paradise donate \$5000 to Rovers Search and Rescue in support of the purchase of an UAV equipped with an infrared camera.”

Motion carried.

Mayor Bobbett stated that this is a great initiative and is challenging other municipalities of the North East Avalon to do the same.

EMERGENCY AND PROTECTIVE SERVICES COMMITTEE:



1. M18-210 Moved by Councillor English, seconded by Deputy Mayor Laurie.

“BE IT RESOLVED that as per Section 25(1) of the Municipalities Act, the Town of Paradise Council approves an updated Terms of Reference for the Town of Paradise Emergency and Protective Services Committee.”

Motion carried.

ECONOMIC DEVELOPMENT COMMITTEE



1. Councillor Martin gave a brief overview of the Business Retention and Expansion Project for the Town. He stated that a survey was completed from May 23 to June 4, 2018. The overall business satisfaction is strong at 87% and 26% indicated their level of satisfaction is more positive than a year ago. Of the 81 businesses surveyed, 43 presented an opportunity for follow up (those considering expanding or moving).

INFRASTRUCTURE & PUBLIC WORKS COMMITTEE



1. M18-211 Moved by Councillor Willis, seconded by Councillor Dinn.

“BE IT RESOLVED that the Town of Paradise obtain Madsen Construction Equipment, Mount Pearl to supply and deliver one New 4x4 Rubber Tire Backhoe for the bid price of \$152,900 plus HST.”

Motion carried.



2. M18-212 Moved by Councillor Willis, seconded by Councillor Quilty.

“BE IT RESOLVED that the Town of Paradise approve Change Order no. 13 for the St. Thomas Line Wastewater Treatment Plant Upgrades in the amount of \$5,954.11 plus HST.”

Motion carried.



3. M18-213 Moved by Councillor Willis, seconded by Councillor Dinn.

“BE IT RESOLVED that the Town of Paradise upgrade their eight AutoCAD basic maintenance licenses to Architecture Engineering Construction Collection at an annual cost of \$11,738 plus HST.”

Motion carried.

6. **NEW/UNFINISHED BUSINESS:**



1. Councillor Martin had the privilege to attend the First Paradise Leaders Recognition Night. He would like to recognize Mr. Craig Moores who has over 30 years of volunteering in scouting and the rovers.



2. Deputy Mayor Laurie informed Council that on Tuesday June 26, 2018 the Town had the Public Consultation for the Recreation Master Plan. A large number of residents attended the event and the consultant received a lot of feedback from the residents. She advised that residents who were unable to attend still have an opportunity for their input into the plan. She is encouraging residents to visit the Town website to complete a survey that will be available until July 15, 2018.



3. Councillor Willis informed Council that Topsail Road upgrades Phase 4 from Christopher Street to St. Thomas Line will be begin on July 4, 2018.



4. Councillor Willis stated that the Clearview Heights Tender is now available and will close in two weeks.



5. Councillor Dinn commended the staff on the great job on the Canada Day Celebrations and the Memorial Day Service.



6. Councillor Quilty thanked Pat Silver and Diane Keough for coordinating the wreath laying service.



7. Councillor Quilty stated that she had attended the Paradise Preschool Graduation on behalf of Mayor Bobbett and it was a great event.



8. Councillor English stated that he had attended the scouting event as well as Councillor Martin and he would also like to recognize the volunteerism of Craig Moores. Councillor Quilty wanted to extend her congratulation to Craig Moores as well.

7. **M18-214 Moved by Deputy Mayor Laurie, seconded by Councillor Quilty to adjourn the meeting at 8:26 p.m.**

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Town of Paradise
Public Council Meeting
Tuesday, July 3, 2018
Town Hall, Paradise
8:00 p.m.

Dan Bobbett, Mayor

Terrilynn Smith, Town Clerk

**TOWN OF PARADISE
COMMITTEE OF THE WHOLE
TUESDAY, JULY 3, 2018
TOWN HALL, PARADISE
6:00 P.M.**

PRESENT:	Chairperson	Dan Bobbett, Mayor
	Deputy Mayor	Elizabeth Laurie
	Councillor	Paul Dinn
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	Director of Infrastructure & Public Works	Garry Spencer
	Director of Recreation & Leisure Services	Conrad Freake
	Acting Assistant Town Clerk	Melanie Bartlett

ABSENT:

1. The meeting was called to order by Chairperson Bobbett at 6:31 p.m.

2. **FINANCE COMMITTEE:**



1. Accounts for payment

Council recommended that accounts in the amount of \$290,006.81 be approved at the July 3, 2018 Public Meeting.



2. Scanned Civic Files, Destruction of Paper Copies and Declaration of Electronic Files as Official Records

Quality control has been performed on files that have been scanned to date to ensure that all files shipped for scanning have been accounted for and scanned and to ensure that the quality of the scanning is legible. To date the Town has shipped 50 boxes of civic files and the third batch of 25 boxes is being prepared for shipment.

Council approved a contract to have Ricoh Canada scan the civic files and shred the paper copies on site for a total cost of \$39,047.50. The cost to ship the files back is \$3,100. The cost to shred the files on site is \$800. It is much more cost effective to shred the files rather than ship them back and find additional storage.

Council agreed to authorize the shredding of the paper copies of the civic files that have been scanned into the Electronic Document Management system (Laserfiche) and declare the electronic files as the official records.



3. Apprentice/Trade Qualifier – Mechanics

Council recommended that the Town of Paradise support the implementation of a Mechanics Apprenticeship/Trades Qualifier program and hire 2 apprentices or trades qualifiers.



4. Rovers Search and Rescue UAV Proposal

Council agreed to donate \$5000 to the Rovers Search and Rescue in support of the purchase of an UAV (Unmanned Aerial Vehicle) equipped with an infrared camera.

Council English stated that he may be in a conflict of interest. CAO Niblock stated that only if a member of council is an officer or employee of a company that is getting the donation would there be a conflict. Director Smith stated that if the Councillor is an officer, employee or agent of an incorporated or unincorporated company or other associations of persons that has monetary interest in the manner, there would be a conflict.

Vote: Not in conflict – Councillor Martin, Councillor Dinn, Councillor Willis, Councillor Quilty, Deputy mayor Laurie and Mayor Bobbett.

CAO Niblock stated that she will have communications contact the Rovers to invite them to Council meeting to receive their cheque donation.

Councillor Dinn stated that it would be a good opportunity for the Town to challenge other municipalities to donate the same.

3. **PERMITS:**



1. 354 Buckingham Drive C2018-289
Application for approval to construct single family dwelling.

Council recommended to refuse application to construct a single family dwelling at 354 Buckingham Drive as the proposed subdivision does not comply with the standards of the Rural Residential use zone under the Town of Paradise Development Regulations, 2016.

The proposed subdivision is not compliant with the Rural Residential use zone and therefore, the application is contrary to Section 3.1 of the Town of Paradise Development Regulations, 2016 which state:

Compliance with Regulations

“Development shall be carried out and maintained within the Planning Area in accordance with the Municipal Plan, these Regulations, the conditions stated in a Development Approval and/or Building Permit, and any other by-law or regulation enacted by Council.”

Mayor Bobbett asked for clarification on the frontage of the property and whether it is fronting onto the side road. Director Glenn stated that the owner is trying to create a backlot and the Town does not approve those types of lots.



2. 1448 Topsail Road C2018-0215
Application for Development Approval – Extension to accommodate an A&W restaurant/drive thru.

Council recommended approving Development Approval – Extension to accommodate an A&W restaurant/drive thru subject to the following conditions:

1. The development to meet the standards of the Commercial Main Street (CM) use zone, Town of Paradise Development Regulations, 2016.

	STANDARDS	All Uses
I.	Minimum Building Line Set back (m)	6.0
II.	Minimum Side Yard (m)	5.0 & 3.0
III.	Minimum Rear Yard (m)	10.0
IV.	Maximum Height (m)	17.0
2. Any construction or building alteration must conform to the current National Building Code of Canada, and any ancillary code
3. Prior to the issuance of a Building Permit, the applicant must submit the following:
 - A. Two complete sets of engineered site plans that meet the standards of the National Building Code. All plans must bear the stamp and signature of an architect/engineer who is licensed to practice in the province of Newfoundland & Labrador. Plans must include, but not limited to civil, structural, architectural (if required), landscaping, exterior lighting and mechanical drawings.
 - B. A legal survey and property description of the land shown on the application.
 - C. Service NL approval for Fire/Life Safety and Building Accessibility
4. All work shall be carried out in accordance with the requirements of the Paradise Development Regulations, 2004, the terms of this permit, and all other rules and regulations of the Town of Paradise.

5. Applicant is advised that should Topsail Road be widened in the future, parking stalls currently encroaching on Town land will be required to be re-located at the owner's expense.
6. All site works, including parking and landscaping, must be constructed in accordance with the approved engineered site plan.
7. The issue of this permit does not exempt the permit holder from obtaining any other permits or approvals required by law.
8. Any permit placard issued by the Town of Paradise relating to the work authorized must be displayed in full public view on the site.
9. The grade and siting of all buildings on site shall be approved by the Town of Paradise. If a structure is to be placed on a "filled" area, the placement of the fill material must be supervised and certified by an engineering firm as suitable structure fill, as defined under the current National Building Code of Canada.
10. This permit does not authorize the occupancy or use of Crown Land or other lands without a lease, grant, or other permission of the Crown Division, Department of Government Services and Lands, or the rightful owner.
11. Signs and advertisements require a separate permit. Sign permits will be required to meet the new standards outlined in the Town of Paradise Development Regulations, 2016.
12. Development to meet the Town of Paradise Foundation Elevation and Lot Grading Policy. Copies of same are available on request.
13. Tenant fit-up of the proposed addition will require a separate application.
14. Should blasting be required to prepare this site for development, it is the developers and/or property owner's responsibility to ensure all required permits are obtained from the appropriate government departments and/or agencies. In addition, the Town of Paradise must be notified well in advance of the blasting operation.

Councillor Dinn asked if the top lot will be wheelchair accessible. Director Glenn stated that the accessibility will be accessible from Aurora Place.

Councillor Martin asked if there will be a drive thru for the restaurant. Mayor Bobbett stated that there will be a double drive thru one for convenience store and the other for the restaurant. Councillor Martin is concerned with the amount of traffic that will occur. Director Glenn stated there shouldn't be any concerns with volumes of traffic.

Councillor Martin asked if the Town notified the public on the development. Director Glenn stated that the area is permitted use so it would not need to be advertised.

Councillor Willis asked if the part of the building that used to be the car wash will be used for the restaurant. Mayor Bobbett stated that they will be adding onto the building.

4. **PLANNING COMMITTEE:**



1. Paradise Lakewynds Subdivision – Request to maintain fill onsite

Councillor Willis received a complaint regarding fill material at the Paradise Lakewynds subdivision. Paradise Lakewynds is a residential subdivision development located on the Southwest side of Adams Pond.

The Developer was sent a letter requiring that the fill material be removed by May 30, 2018 requesting that he be permitted to maintain the fill at the site until it could be utilized in Phase 2. The Developer stated that he would be willing to landscape the fill. While it is not at 80% build out, the development is beyond the two years outlined in the agreement.

While the two year completion date has expired, it is not unusual to allow additional time for the completion of sidewalk & topcoat asphalt where less than 80% build out has occurred. The reason for this is that the installation of sidewalk prior to 80% buildout results in damage to the sidewalks during construction of the remaining lots. The repair or replacement would then be the Town's cost. Extending the deadline for completion should not be open-ended. As the Developer has indicated the intention to begin the sidewalk and asphalt topcoat is during the Spring of 2019, it is suggested that the Town impose a deadline for the work regardless of build-out.

Note: Councillor Quilty left chambers due to potential conflict of interest.

Councillor Willis asked if staff had identified if the property that is in question is on someone else's property or if it is on the owner's property. Councillor Willis stated that he has information regarding the property. He suggested for the information to go back to the planning committee with the new information before any further decisions are made. Director Glenn stated that he and CAO Niblock had reviewed the file and there is no new information to indicate the change in ownership. Mayor Bobbett stated if the fill is located on someone else's property then it will have to be removed.

Councillor English asked if the fill is not on the original land owned by the developer, has part of the land been sold to someone else.

Councillor Dinn stated that he would like to see the level of the fill at a level that will discourage kids from going on the site with their bikes and trikes. The area then will be more pleasing to the area residents.

Council recommended to bring back to Planning Committee for further review.

5. **ECONOMIC DEVELOPMENT COMMITTEE:**



1. Business Retention and Expansion Project – Results

The Town's Economic Development Strategy has identified a business retention and expansion (BR + E) exercise as a high priority to achieving its goals of retaining and expanding existing business. In April, the Town retained MDB Insight to conduct the Triage BR+E project on its behalf.

The Triage BR + E solution provides precise, statistically significant, and unbiased information about local businesses in a timeline of weeks rather than months or years. This information measures the current health of local businesses and helps to predict challenges and opportunities.

Surveys were completed between May 23 - June 4, 2018.

Some of the highlights from the survey are indicated that overall business satisfaction is strong at 87%; 26% indicated their level of satisfaction is more positive than a year ago; Factors that are statistically more likely to lead to improve business satisfaction are: municipal property taxes, local roads, Town support and assistance, development/building regulations and processes and availability of skilled labour. Addressing these through review, adaptation, or sustained attention is most likely to lead to higher business satisfaction. Of the 81 businesses surveyed, 43 presented an opportunity for intervention (those considering expanding or moving).

Outreach by the Economic Development Officer (EDO) has already begun to open the channels of communication and offer support where possible.

Councillor Dinn stated that the report was very well done and he would like to see a plan on how the Town is going to address the dissatisfied businesses in the Town. Mayor Bobbett stated the Town's EDO has plans to follow up with the businesses. Council will receive the information once all follow ups have been completed. Council will then filter the information to see why the businesses are dissatisfied and how to move forward. Councillor Dinn suggested for the EDO to do some exit interviews with the businesses to find out why they have decided to relocate their business.

6. **EMERGENCY AND PROTECTIVE SERVICES COMMITTEE:**



1. Emergency and Protective Services Committee – Terms of Reference

Council recommended that as per Section 25(1) of the Municipalities Act, the Town of Paradise Council approves an updated Terms of Reference for the Town of Paradise Emergency and Protective Services Committee.

7. **COMMUNICATIONS COMMITTEE:**

There were no reports from Committee.

8. **INFRASTRUCTURE & PUBLIC WORKS COMMITTEE:**



1. AutoCad License Renewal

The Town currently maintains 8 floating AutoCAD licenses with the Basic Maintenance Plan from Cansel. These subscriptions are up for renewal in July 2018. Engineering staff have been investigating whether the Town should switch some or all of these licenses to the Architectural Engineering Construction (AEC) Collection which includes all the same software as we currently have but also includes Civil 3D.

Infrastructure and Public Works Committee previously approved moving forward with acquiring 3 licenses for Civil 3D at a cost of \$8001.51 plus HST. New pricing from Cansel is \$1470 per AEC License and \$1255 per Basic Maintenance license. Engineering and IT staff have discussed with a representative from Cansel who has indicated that the cost of the Basic Maintenance Plan will be increasing next year by 10% and the year after by 20%. The AEC plan is locked in at \$1470 per license for the next three years.

If the Town was to move forward with acquiring Civil 3D, the most cost effective way would be to upgrade all 8 licenses and lock in the rate for the next 3 years.

The Town has budgeted \$6650 for renewal of AutoCAD licenses and \$7500 for upgrading to Civil 3D in the 2018 Budget. This totals to \$14,150, which will cover the cost to upgrade all 8 licenses at \$11,738.

Council recommended that the Town of Paradise upgrade their eight AutoCAD basic maintenance licenses to the Architecture Engineering Construction Collection at an annual cost of \$11,738 plus HST.



2. St. Thomas Line Wastewater Treatment Plant Change Order no. 13-Miscellaneous Items

During construction at the Wastewater Treatment Plant, Allied Construction Management identified some changes which needed to be made to suit site conditions.

CBCL Limited has issued a Contemplated Change Notice for some minor changes to suit field conditions as outlined as follows: Relocate electrical panel in UV Building to provide required clearance; Additional mechanical supports; Modifications to primary filter platform to suit site conditions; Relocate Fire Alarm

Device to allow access; Replace thermal overloads for existing EF-2 Starter. This was an existing fan which required repair.

These were all field changes and are required for the project. The Total for Change Order no. 13 is \$5,954.11 plus HST, \$6,847.23 including HST.

Council recommended that the Town of Paradise approve Change Order no. 13 for the St. Thomas Line Wastewater Treatment Plant Upgrades in the amount of \$5,954.11 plus HST.



3. Supply and Delivery of New 4x4 Rubber Tire Backhoe

The Town recently invited tenders for the supply and delivery of a 4x4 Rubber Tire Backhoe. A number of companies expressed interest in this tender with three companies submitting qualifying bids by the tender closing time. The bids that were submitted range from \$152,900 plus HST to \$195,000 plus HST.

The lowest tender bid was supplied by Madsen Construction Equipment in the amount of \$152,900 plus HST. There are sufficient funds under the current year's capital budget for this equipment.

Council recommended that the Town of Paradise obtain Madsen Construction Equipment, Mount Pearl to Supply & Deliver one New 4x4 Rubber Tire Backhoe for the bid price of \$152,900 Plus HST.



4. Project Updates - 2018

Council discussed the ongoing projects for the Town.

Councillor English asked if the street upgrading will include Joshua Street. Director Spencer responded and stated that Town staff is still going over the estimates. Joshua Street will be one of the streets that Town staff will be recommending for the repair. Councillor English also asked if Joshua Street will be done in 2018. Mayor Bobbett stated that this would be allotted for any repairs for this year. Director Spencer responded and stated that the intent is to get the tender out as soon as possible and get the repairs done this year. CAO Niblock stated the intent is not to pave all of Joshua Street but to pave the bottom half where the pavement is missing.

Councillor English asked if the Town allows the developer or the contractor to choose what street is done first. He is aware that at least one street where a property owner's septic tank has capsized and needs to be replaced. CAO Niblock asked if Town needs to send staff to help the property owner with his septic tank. Councillor English stated that staff has been there to assess the tank. Town staff had placed covering over the tank to get the resident through for the next few weeks. Director Spencer stated the he was aware that the cover was

gone off the septic tank and Town staff did go up and provide some assistance. Mayor Bobbett asked for Director Spencer to have this looked into.

Councillor Willis stated that the contractor had to lower the manholes on Topsail Road Phase 4 for the winter months; they are currently raising the manholes to repave the road.

9. **RECREATION COMMITTEE:**

There were no reports from committee.

10. **CORRESPONDENCE:**



1. Residents of Trenton Drive

Council received a letter from residents of Trenton Drive with concerns about their area being used as a dumping zone. Council discussed the letter and recommended that the Town follow up with the residents.

11. **OTHER BUSINESS:**



1. Councillor Martin asked for clarification regarding the extension of 1448 Topsail Road to accommodate an A&W restaurant/drive thru. He asked if the Town knows the hours of operation of the restaurant. Director Glenn stated that he is unaware of the hours of operation, he will have this looked into. Councillor Martin stated that he is unable to support the business unless he knows the hours of operation. Councillor Dinn is in agreement with Councillor Martin for the reason that the drive thru is located in a residential area and depending on the hours of operation it could cause some concerns for residents with regards to headlights shinning into their house. Mayor Bobbett asked if the concerns mentioned by Councillor Dinn and Councillor Martin should be added to the conditions to the development agreement.

Councillor Dinn stated if there is traffic there at all hours there should be some consideration for a least some way to mitigate how it affects the residents. Mayor Bobbett asked for staff to have it looked into. Councillor Dinn would like to see if there is going to be any issues with the way the cars will be approaching the drive thru. He thinks it should be added to the conditions of the development agreement. Director Glenn stated that it hasn't come up as discussion point at the Planning Committee meeting because of the fact the drive thru lane already existed.



2. Councillor Quilty asked if a letter of refusal has been sent to the property owner of 99B Ortega Drive. Director Glenn stated that it wasn't an actual application, the Town never sent a letter as such, the owners request came in as form of an email, and Town responded back to the owner and informed the owner that Council was not going to entertain the consideration of the application.

Councillor Quilty asked Council to bring back to Planning Committee for further discussion.

Councillor Willis stated that he had spoken with the home owner of 99B Ortega Drive. The home owner stated that he is unable to acquire the property. Mayor Bobbett stated it will go back to Planning Committee for further discussion. Councillor Dinn stated that when it goes back to Planning Committee they need to look at 99B and 99C. Councillor English asked if a response will be going to 99C as well. Director Glenn stated that it will be.



3. Councillor Willis asked for an update on the Double Ice Complex roof. Director Freake responded and stated that the contractors are making good progress when the weather corporates. The contractors started on rink A side and they are still working on rink A. When the contractors get on the roof for a full day they are averaging 10 feet per day. The contractors have 50% of rink A complete. Director Freak stated that by the end of next week the contractor should be pretty close to having rink A completed. Councillor Willis asked when the rink will be re-opened. Director Freak stated that the tentative scheduled date is July 23, 2018.



4. Councillor English asked for an update on New-way Kitchens. He asked if a meeting was held with the owner of New-way with respect to the upgrades. Councillor Willis stated that the business owner is requesting to meet with himself and Town staff. He is in the process of setting up a date and time to meet with the business owner.



5. Councillor Dinn asked for an update regarding #30 and #32 Clearview Heights. CAO Niblock responded that she received an email from the owner of 32 Clearview Heights expressing concerns of the work that was being done; they were concerned that they were overstepping the order that was placed on them. She stated that two Town staff members went to the property to look at what has been done. She had a conversation with the owners of 32 Clearview Heights and they were looking for assistance on how to coordinate the removal of the wall. She expressed to them that this will be something that they will have to coordinate between each other through a neighbourly chat or with their lawyers. The wall is sloped and the entire fill has been removed from the wall and the Town is fine with the way the wall is sloped. The only thing left is for the wall to come down.



6. Councillor Dinn stated that he has spoken with some residents regarding the ditch on Stapleton's Road. The water overflows and goes onto their properties flooding their basements. Councillor Dinn asked if the Town has entertained looking at covering the ditch at the lower end. Mayor Bobbett asked for Councillor Willis to add the concerns of the residents to the next Infrastructure and Public Works Committee meeting.



7. Councillor Dinn inquired about the water and sewer for Harcourt Road. He suggested that once the Town comes up with a solution or something definitive as to whether or not the town is dealing with it, the residents should be informed. Mayor Bobbett stated there has been no decision made, but it has been looked at as a possibility and how much it would cost. Councillor Willis stated there has been no cost determined yet, but staff are still reviewing.



8. Councillor Martin asked if Council has received a petition from the residents of Christopher Street. Mayor Bobbett and Council stated that they haven't received anything. Mayor Bobbett stated that anything that is brought into the Town is stamped with the date it has been received. Councillor Martin stated that he had spoken to a resident of the area that had a concern that when notices were sent out in a 200 meter radius, some residents got missed. Mayor Bobbett stated that the GIS system drops a point where the construction is and then generates a mailing list for any residents that fall within that radius.

Councillor Martin stated that if residents on the streets are being missed with the notices while other residents are not, then maybe something should be changed. Mayor Bobbett stated if they fell outside the 200 meter radius they would not be notified. Mayor Bobbett suggested to have this looked into and to determine the accuracy of it. Councillor English stated that he had received an email indicating that the petition had been dropped off to the Town on June 22, 2018. CAO Niblock will follow up.

Councillor Dinn stated that the Town has had similar discussions regarding the same issues with a different area. He stated that maybe the Town needs to have a look at the 200 meter radius and determine if it needs to be more than 200 meters. Mayor Bobbett asked if the Town would have to amend the policy to change the radius. Mayor Bobbett stated that if coverage needs to be expanded then it is brought to Council for approval. He asked if this is something that Council would like to do each and every time when a radius needs to be changed until they adopt a new policy. Councillor Dinn stated that maybe Council should be looking at adopting a new policy to extend the radius points.

Mayor Bobbett asked for Councillor Quilty to review the policy at the next Planning Committee.



9. Councillor Quilty asked for an update on the test holes. Mayor Bobbett stated that they have been done. Director Glenn stated they haven't received the results yet.



10. Councillor Willis asked for an update regarding 7 Grandview Avenue. CAO Niblock stated that in talking to the Foreman of Municipal Enforcement he indicated that he has asked the MEO's to do additional patrols of the area. CAO

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Town of Paradise
Committee of the Whole Meeting
Tuesday, July 3, 2018
Town Hall, Paradise
6:00 p.m.

Niblock also stated that the Town should send the owners of the house a letter informing them they are not permitted to live in the house.

12. Meeting adjourned at 7:43 p.m.

Dan Bobbett, Mayor

Terrilynn Smith, Town Clerk

BILLS FOR PAYMENT**03-Jul-18**

SUPPLIER	INVOICE	AMOUNT	DESCRIPTION
Aon Reed Stenhouse Inc	3900000057397	12,006.00	Commercial general liability renewal
Aon Reed Stenhouse Inc	3900000057304	47,431.75	Property Insurance renewal
Aon Reed Stenhouse Inc	3900000057523	23,000.00	Commercial general liability renewal
Aon Reed Stenhouse Inc	3900000057327	50,475.80	Commercial general liability renewal
Aon Reed Stenhouse Inc	3900000057303	47,792.85	Automobile owners form renewal
CBCL	450715	16,504.80	Storm water management plan
Harbourside	1082	11,164.89	Professional Services - Mallow Drive roundabout
Harbourside	1092	12,757.81	Professional Services - Clearview heights upgrade
Metrobus	10483	27,399.04	Transit Service cost - May
Newfoundland Power	CBSJUN152018	32,679.24	Electricity bill -May/June
Progressive Engineering	2016-041-9 REV	8,794.63	Gabion retaining wall replacement

Be it resolved that invoices in the amount of **\$290,006.81**
be approved for payment, as submitted by the Director of Corporate Services.