

**TOWN OF PARADISE  
PUBLIC COUNCIL MEETING  
TUESDAY, FEBRUARY 6, 2018  
TOWN HALL, PARADISE  
8:00 P.M.**

PRESENT:	Chairperson	Dan Bobbett, Mayor
	Deputy Mayor	Elizabeth Laurie
	Councillor	Paul Dinn
	Councillor	Allan English
	Councillor	Patrick Martin
	Councillor	Deborah Quilty
	Councillor	Sterling Willis
	Chief Admin. Officer	Lisa Niblock
	Director of Corporate Services	Terrilynn Smith
	Director of Planning & Protective Services	Alton Glenn
	Director of Infrastructure & Public Works	Garry Spencer
	Director of Recreation & Leisure Services	Conrad Freake
	Assistant Town Clerk	Barb Butler

ABSENT:

1. The meeting was called to order by Chairperson Bobbett at 8:00 p.m.
2. **ADOPTION OF THE MINUTES:**
  1. M18-029 **Moved by Councillor English, seconded by Councillor Quilty to adopt the Minutes of the January 23, 2018 Committee of the Whole Meeting.**

**Motion carried**
  2. M18-030 **Moved by Councillor Willis, seconded by Councillor Quilty to adopt the Minutes of the January 23, 2018 Public Meeting.**

**Motion carried.**
3. **BUSINESS ARISING FROM THE MINUTES:**

There was no business arising from the Minutes.

4. **PERMITS:**

1. M18-031 Moved by Councillor Martin, seconded by Councillor Willis to approve application, C2018-026, to construct a 45m communications tower at 34 St. Anne's Crescent subject to no objections being received in response to the Notice of Discretionary Use and nine (9) conditions.

Motion carried.

2. M18-032 Moved by Councillor Martin, seconded by Councillor English to approve application, C2017-863, to build a wharf in Three Island Pond at 37 Ellington Close subject to six (6) conditions.

Motion carried.

3. M18-033 Moved by Deputy Mayor Laurie, seconded by Councillor Willis to approve application, C2017-864, to build a wharf in Three Island Pond at 39 Ellington Close subject to six (6) conditions.

Motion carried.

4. M18-034 Moved by Councillor Dinn, seconded by Deputy Mayor Laurie to approve application, C2018-016, for a home-based business (dog grooming service) at 205 St. Thomas Line subject to no objections being received in response to the Notice of Discretionary Use and nineteen (19) conditions.

Motion carried.

6. **COMMITTEE REPORTS:**

**FINANCE COMMITTEE**

1. Accounts for Payment

M18-035 Moved by Councillor Dinn, seconded by Councillor English that invoices in the amount of \$272,131.45 be approved for payment as submitted by the Director of Corporate Services.

Motion carried.

*Note: Councillor Quilty left the Council Chambers because of potential conflict of interest.*

6. **COMMITTEE REPORTS:**

**PLANNING COMMITTEE**

1. M18-036 Moved by Councillor Quilty, seconded by Councillor Dinn.

**“BE IT RESOLVED that Council refuse the application (D2017-778), as the application is not in accordance with Section 6 of the Town of Paradise Development Regulations, 2004 which states:**

**“Development shall be carried out in accordance with the Municipal Plan, these regulations, and the conditions stated in a permit to develop.”**

**Motion carried.**

2. M18-037 Moved by Councillor Quilty, seconded by Deputy Mayor Laurie.

**“BE IT RESOLVED that Council recommends that Crown Lands refuse the application for a grant as described in Crown Land referral #153216.”**

**Motion carried.**

3. M18-038 Moved by Councillor Quilty, seconded by Councillor Dinn.

**“BE IT RESOLVED that the Town of Paradise rescinds the Clean Up Order associated with Motion M18-019, and issued on January 11, 2018 to the owner pertaining to Civic #1766 Topsail Road.”**

**Motion carried.**

4. M18-039 Moved by Councillor Quilty, seconded by Deputy Mayor Laurie.

**“BE IT RESOLVED that the Order issued by the Town of Paradise to the owner, Civic #3 Hillsdale Crescent, Paradise, concerning filling of an approved drainage swale causing water which appears to be directing water onto the property at Civic #85 Brougham Drive, be confirmed.”**

**Motion carried.**

5. M18-040 Moved by Councillor Quilty, seconded by Councillor Willis.

**“BE IT RESOLVED that the Town of Paradise enter into talks with the Town of CBS concerning a boundary alteration of Paradise’s western boundary and move forward with a joint submission to the Province on the matter.”**

**Motion carried.**

6. **COMMITTEE REPORTS:**

## **INFRASTRUCTURE & PUBLIC WORKS COMMITTEE**

1. M18-041 Moved by Councillor Willis, seconded by Councillor Dinn.

**“BE IT RESOLVED that the Town of Paradise approve Change Order #1 in the amount of \$4,000 which was required for the Generator Concrete Pad Revisions at the Donna Road Pump Station.”**

**Motion carried.**

2. M18-042 Moved by Councillor Willis, seconded by Councillor Dinn.

**“BE IT RESOLVED that the Town of Paradise contract CBCL Limited to complete PLC/HMI Programming and Commissioning Services for the St. Thomas Waste Water Treatment Plant at a cost of \$100,480 plus HST.”**

**Motion carried.**

3. M18-043 Moved by Councillor Willis, seconded by Deputy Mayor Laurie.

**“BE IT RESOLVED that the Town of Paradise approve Change Order #1 for additional engineering fees for Clearview Heights Upgrading in the amount of \$44,375 plus HST.”**

**Motion carried.**

4. M18-044 Moved by Councillor Willis, seconded by Councillor Dinn.

**“BE IT RESOLVED that the Town of Paradise adopt the revised Snow Clearing Policy (PWE-011) dated January 23, 2018 submitted by the Manager of Operations & Public Works. The Policy became effective January 24, 2018.”**

**Motion carried.**

5. M18-045 Moved by Councillor Willis, seconded by Councillor Dinn.

**“BE IT RESOLVED that the Town of Paradise approve Change Order #5 for additional electrical work for St. Thomas Line Wastewater Treatment Plant Upgrading in the amount of \$43,528.25 (including HST).”**

**Motion carried.**

6. **COMMITTEE REPORTS:**

## **RECREATION COMMITTEE**

1. M18-046 Moved by Deputy Mayor Laurie, seconded by Councillor Martin.

**“BE IT RESOLVED that the Town of Paradise approve Plumbing Plus Ltd. to complete necessary work to install hose reels in the Zamboni Room area at the Paradise Double Ice Complex at a cost of \$9,700 + HST.”**

**Motion carried.**

2. M18-047 Moved by Deputy Mayor Laurie, seconded by Councillor Willis.

**“BE IT RESOLVED that the Town of Paradise approve the purchase of a table that would seat 14 people for the Rotary Club of Avalon Northeast Annual Valentine’s Dinner and Dance on Saturday, February 10, 2018 at a cost of \$840.”**

**Motion carried.**

## **7. NEW/UNFINISHED BUSINESS:**

1. Deputy Mayor Laurie encouraged everyone to attend the many events planned for the Snow & Ice in Paradise festival to take place from February 9-18, 2018.

2. Councillor Dinn informed Council that he has received an email from a resident at the end of Country Road asking why the Town has requested that she put in a turnaround on Country Road. The Mayor responded that he has forwarded her email to the Planning Department for staff to follow up with the resident and provide clarification on this matter.

Councillor Quilty stated that the matter will be discussed at the next Planning Committee meeting.

3. Councillor Willis spoke on the growing interest in the Town’s 50+ Shuffleboard program and Bowling program. He added that as part of the Snow & Ice in Paradise there will be a Shuffleboard Tournament on February 13, 2018.

4. Councillor English asked if there has been any progress on the issue of the reduced capacity of the St. Thomas Community Centre. The Mayor responded that direction has been given to staff to contact the Project Manager to see if the problem can be rectified as soon as possible.

## **7. NEW/UNFINISHED BUSINESS:**

5. Councillor English asked if the study on the Clearview Crescent/Topsail Road/McNamara Drive roundabout is on the Town's website. The Mayor responded that the engineering report and drawings have not yet been received and the project will be reviewed once it is approved.
  6. Councillor English spoke on the two reports that were recently released by the province's Information and Privacy Commissioner. He stated that the Town needs to address the issue, both publically, and to the Privacy Commissioner.  
  
The CAO responded that the Town is taking the reports seriously and plans to address the issues first to the Privacy Commissioner and then to the public.
  7. Councillor Dinn suggested that the Town facilitate an information session for staff and the public with experts from the province who would speak on the Access to Information Act.
  8. Councillor Dinn suggested making the Committee of the Whole meetings public, noting that residents and the public may be interested in seeing more public discussion from their elected Councillors. Mayor Bobbett asked Councillor Dinn, as Chair of the Communications Committee, to explore the possibility.
  9. Deputy Mayor Laurie supported the idea of making the Committee of the Whole Meeting open to the public and stated that it could reduce the number of ATIPPA requests that the Town receives.
  10. Councillor English applauded Councillor Dinn's suggestion.
8. **M18-048 Moved by Councillor Willis, seconded by Councillor English to adjourn the meeting at 8:45 p.m.**

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Dan Bobbett, Mayor

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Terrilynn Smith, Town Clerk

**TOWN OF PARADISE  
COMMITTEE OF THE WHOLE  
TUESDAY, FEBRUARY 6, 2018  
TOWN HALL, PARADISE  
6:00 P.M.**

PRESENT:	Chairperson	Dan Bobbett, Mayor
	Deputy Mayor	Elizabeth Laurie
	Councillor	Paul Dinn
	Councillor	Allan English
	Councillor	Patrick Martin
	Councillor	Deborah Quilty
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	Chief Admin. Officer	Lisa Niblock
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	Director of Planning & Protective Services	Alton Glenn
	Director of Infrastructure & Public Works	Garry Spencer
	Director of Recreation & Leisure Services	Conrad Freake
	Assistant Town Clerk	Barb Butler

ABSENT:

1. The meeting was called to order by Chairperson Bobbett at 6:40 p.m.

2. **ADMINISTRATION DEPARTMENT:**

1. Rotary Club of Avalon Northeast Annual Valentine's Dinner and Dance

The Rotary Club of Avalon Northeast is hosting its Annual Valentine's Dinner and Dance on Saturday, February 10, 2018 during the Snow & Ice in Paradise Festival.

Council recommended to approve the purchase of a table that would seat up to 14 people for the Rotary Club of Avalon Northeast Annual Valentine's Dinner and Dance on Saturday, February 10, 2018 at a cost of \$840.

**3. FINANCE COMMITTEE:**

1. Accounts for payment

Council recommended that accounts in the amount of \$272,131.45 be approved at the February 6, 2018 Public Meeting.

**4. PERMITS:**

1. Rogers Communication Inc. D2018-026  
34 St. Anne's Crescent  
Application for development approval to construct a 45m communications tower.

Council recommended for approval subject to no objections being received in response to the two-week Notice of Discretionary Use and the following conditions:

1. With the exception of the 45 m height of the cell tower, the development must comply with the standards of the Industrial General Use zone in the Town of Paradise Development Regulations, 2004.
2. Construction of the tower must be in accordance with the requirements of Industry Canada, the Radio Communications Act and, if applicable, the current edition of the National Building Code of Canada.
3. Prior to the issuance of a building/renovation permit, the applicant must submit the following:
  - 3.1 Proof of lease agreement of the amount of land/building as shown on the application.
  - 3.2 Two sets of professionally engineered building plans.
4. The development authorized by this permit shall not be used or occupied without an Occupancy Permit from the Town of Paradise.
5. Any placard issued by the Town of Paradise relating to the work authorized by this or any other permit must be displayed in full public view on the site.
6. This permit does not authorize the use or occupancy of Crown Land or other lands without a lease or grant from the Crown or permission of the owner.
7. The issue of this permit does not exempt the applicant from obtaining any other permits or approvals required by law.
8. Should the tower be dismantled at a future date for any reason, the Council of the Town of Paradise is to be advised a minimum of 30 days of the date the tower is to be dismantled.
9. The Developer shall ensure that any blasting required to be done shall be done in compliance with the Blasting Regulations of the Province of Newfoundland and Labrador. Before any blasting is commenced, the Town of Paradise shall be notified at least twenty-four (24) hours in advance of any blasting taking place and shall be provided with proof of blasting insurance, blasting license, and a copy of the pre-blast survey.



**4. PERMITS:**

2. 37 Ellington Close C2017-863  
Application to build a wharf in Three Island Pond.

Council recommended for approval subject to the following conditions:

1. Construction of dock must be in accordance with the conditions of the Conservation zone (as amended).
2. Prior to the issuance of a building permit, the applicant must submit the following:
  - A copy of the Crown Land License to Occupy for the wharf.
  - Certificate of Approval from the Water Resource Management Division, Dept. of Environment and Climate Change.
  - Approval from the Federal Dept. of Fisheries & Oceans (copy of self-assessment).
3. Public access along the crown reservation must not be impeded.
4. All construction must be in accordance with the National Building Code requirements.
5. The applicant must obtain approval from the Provincial Department of Fisheries and Land Resources within 6 months from Council decision to approve. An extension may be considered if needed.
6. This approval is for a License to Occupy only. The Town does not recommend Free Hold or Lease Hold Title.

3. 39 Ellington Close C2017-864  
Application to build a wharf in Three Island Pond.

Council recommended for approval subject to the following conditions:

1. Construction of dock must be in accordance with the conditions of the Conservation zone (as amended).
2. Prior to the issuance of a building permit, the applicant must submit the following:
  - A copy of the Crown Land License to Occupy for the wharf.
  - Certificate of Approval from the Water Resource Management Division, Dept. of Environment and Climate Change.
  - Approval from the Federal Dept. of Fisheries & Oceans (copy of self-assessment).
3. Public access along the crown reservation must not be impeded.
4. All construction must be in accordance with the National Building Code requirements.
5. The applicant must obtain approval from the Provincial Department of Fisheries and Land Resources within 6 months from Council decision to approve. An extension may be considered if needed.
6. This approval is for a License to Occupy only. The Town does not recommend Free Hold or Lease Hold Title.

**4. PERMITS:**

4. Karwood Contracting D2018-003  
81 Karwood Drive  
Application for Approval in Principle for a place of worship.

Council recommended to approve the advertising of the application.

5. 205 St. Thomas Line C2018-016  
Application for a home-based business (dog grooming service).

Council recommended for approval subject to no objections being received in response to the Notice of Discretionary Use and the following conditions:

1. The development to meet the Development Standards/Regulations of the RMD Use Zone in the Town of Paradise Development Regulations, 2004.
2. All work shall be carried out in accordance with the requirements of the Regulations, the terms of this permit and all other rules and regulations of the Town of Paradise.
3. A renovation permit must be applied for before any construction commences.
4. Prior to a building/occupancy permit being issued, approval from Service NL for Building Accessibility and Fire/Life Safety will be required, or proof that the dwelling is exempt from applicable regulations.
5. Provision must be made for the daily clean-up and disposal of dog waste on the property. Under no circumstances should client pets be permitted to urinate or defecate on any adjacent properties.
6. The issue of this permit does not exempt the applicant from obtaining any other permits or approvals required by law.
7. Any placard issued by the Town of Paradise relating to the work authorized by this or any other permit must be displayed in full public view on the site.
8. The parking of commercial vehicles is subject to a permit being issued by Council, and subject to the Town of Paradise Commercial Vehicle Regulations.
9. The use will only be permitted within the single detached dwelling, and must remain subsidiary to the residential use. The dwelling unit must be occupied as a residence by the professional or business user.
10. The home based business will be monitored for a period of one (1) year. Should any issues arise, the Town of Paradise may withdraw the home based business permit.
11. The operation will not occupy more than 45 square meters or 25% of the floor area, whichever is less.
12. Provision for off-street parking will be required as per the off-street parking requirements of the Town of Paradise Regulations, 2004.

**4. PERMITS:**

5. 205 St. Thomas Line C2018-016 (cont'd)
13. No wholesale sales or storage of goods is to be carried out, retail sales are incidental and subsidiary to the approved use, and repairs to vehicles or heavy machinery is not permitted.
  14. There will not be more than two non-resident employees working regularly in the dwelling; and regular parking of more than three non-resident owned vehicles will not be permitted on the lot or the street reservation adjacent to the lot.
  15. Activities associated with the use that are hazardous, and cause noticeable noise, odour, dust, fumes, night lights, or other inconvenience or nuisance to the neighbouring residents are not permitted.
  16. All activities, such as the delivery or movement of goods, that cause a disturbance to neighbouring properties, shall be limited to the hours of 8 a.m. to 8 p.m.
  17. Signs are limited to a name plate not exceeding 0.4 square metres, affixed to the face of the dwelling at the entrance to the business or service.
  18. There will be no storage of unsightly materials or waste outdoors.
  19. No change will be made in the type, class, intensity or extent of the business or service without a permit.
6. DMP Contracting D2018-027  
1666 Topsail Road  
Application for Approval in Principle for ten-unit condominium development.

Council recommended to approve the advertising of the application.

**5. PLANNING COMMITTEE:**

1. Order: 85 Brougham Drive

Council recommended to confirm the Order issued to the owner of 3 Hillsdale Crescent, Paradise concerning filling of an approved drainage swale causing water which appears to be directing water onto the property at 85 Brougham Drive, Paradise.

2. 20 Dina Place Deferral of Decision

Council deferred a decision on an Approval in Principle application to subdivide a parcel of land and construct a house at 20 Dina Place. The deferral required an approval in writing from the applicant. The applicant gave verbal approval only and refused to give an approval to the deferral in writing.

5. **PLANNING COMMITTEE:**

2. 20 Dina Place Deferral of Decision (cont'd)

Council recommended to refuse application, D2017-778, to subdivide a parcel of land and construct a house at 20 Dina Place, as the application is not in accordance with Section 6 of the Town of Paradise Development Regulations, 2004 which states:

“Development shall be carried out in accordance with the Municipal Plan, these regulations, and the conditions stated in a permit to develop.”

Councillor Quilty stated that once the new Municipal Plan has been adopted the land would be re-zoned to Residential Medium Density and the applicant could reapply to subdivide the land.

Councillor Martin asked if staff would follow-up with the applicant to clarify the matter.

3. 152 Three Island Pond Road – Crown Land Referral #153216

Council received a referral from Crown Lands regarding an application from the owner of 152 Three Island Pond Road to acquire a Grant to the right of way that he uses to access his property.

Council recommends that Crown Lands refuse the application for a Grant as described in Crown Land referral #153216 for the following reasons:

1. It is determined that the trail is a public access to the pond and should be maintained. The public access has been in place approximately since 1939.
2. An application for a lower section of the right of way was refused in 2009.
3. The property owner at 150 Three Island Pond Road also abuts this right of way and would be cut off from direct access to the pond.
4. This access is used by NL Power to access the dam and spill way on Three Island Pond.

4. Revocation of Clean Up Order for 1766 Topsail Road

Council recommended to rescind the Clean Up Order associated with Motion M18-019, and issued on January 11, 2018 to the owner pertaining to Civic #1766 Topsail Road as staff has visited the site and confirmed that the wrecked vehicle has been removed from the property.

**5. PLANNING COMMITTEE:**

5. Street Name "Nicholas Quinn"

Council had received a request to name a street "Nicholas Quinn" in honour of a 10 year old Paradise resident who won 5 gold & 1 bronze medals at the 2017 World Dwarf Games that were held in Guelph, Ontario.

Council recommended that "Nicholas Quinn" be added to the Town's approved street name bank and to be used on a new street only. Council is to be advised and approve the street on which the name is to be used.

6. Correspondence from Town of CBS concerning Boundary Alteration

Council received a proposal from the Town of Conception Bay South for a municipal boundary alteration which could prove mutually beneficial for both Towns.

Council recommended to enter into talks with the Town of Conception Bay South concerning a boundary alteration of Paradise's western boundary and to move forward with a joint submission to the Province on the matter.

**6. INFRASTRUCTURE & PUBLIC WORKS COMMITTEE:**

1. Concrete Pad for Generator Revisions – Donna Road

The Town recently had to make revisions to the current design of the concrete generator pad at the Donna Road Pump Station to accommodate a transfer switch due to the lack of space inside the building.

Council recommended to approve Change Order #1 in the amount of \$4000 which was required for the generator concrete pad revisions at the Donna Road Pump Station.

2. St. Thomas Waste Water Treatment Plant, PLC/HMI Programming & Commissioning Services

Council deferred decision of this item at the January 23, 2018 Council Meeting pending further information.

Staff has since learned that the PLC/HMI programming and commissioning services are essential to the operation of the Waste Water Treatment Plant. A contingency amount to complete this work was included in the project budget.

Council recommended to contract CBCL Limited to complete PLC/HMI Programming and Commissioning Services for the St. Thomas Waste Water Treatment Plant at a cost of \$100,480 plus HST.

**6. INFRASTRUCTURE & PUBLIC WORKS COMMITTEE:**

3. Clearview Heights Upgrading – Change Order #1

Council recommended to approve Change Order #1 for additional engineering fees for Clearview Heights Upgrading in the amount of \$44,375 plus HST as there are benefits to completing the design of the T-intersection at this point to accommodate the future roundabout and it allows the Town and Newfoundland Power to design and place new infrastructure in such a way that it will not have to be replaced or relocated in the future.

*Note: Council had voted at a previous Council meeting that Mayor Bobbett and Councillor Martin were not in conflict of interest.*

4. Sidewalk Clearing Priority List

At the January 23, 2018 meeting, Council agreed to defer decision on adopting the revised Snow Clearing Policy until the school principals have had an opportunity to review the priority street maps for their schools.

As the schools have reviewed the snow clearing street maps with minor changes, Council agreed to adopt the revised Snow Clearing Policy (PWE-011) dated January 23, 2018 submitted by the Manager of Operations & Public Works.

5. St. Thomas Line Wastewater Treatment Plant Upgrading – Change Order #5

The work contained within Change Order #5 is required to complete the St. Thomas Line Wastewater Treatment Plant Upgrading. This electrical work will make the Wastewater Treatment Plant compliant with the Canadian Electrical Code. There are ample funds in the budget to cover this cost.

Council recommended to approve Change Order #5 for additional electrical work for St. Thomas Line Wastewater Treatment Plant Upgrading in the amount of \$43,528.25 (including HST).

**7. RECREATION COMMITTEE:**

1. OHS Recommendations at Paradise Double Ice Complex

As per the directive of the Occupational Health and Safety (OHS) Committee it is necessary to install hose reels for the Zamboni Room area at the Paradise Double Ice Complex. The current configuration is a high risk area due to its location to the melting pit and has been determined to be an area in which there is a high risk of tripping.

**7. RECREATION COMMITTEE:**

1. OHS Recommendations at Paradise Double Ice Complex (cont'd)

Council recommended to approve Plumbing Plus Ltd. to complete necessary work to install hose reels in the Zamboni Room area at the Paradise Double Ice Complex at a cost of \$9,700 + HST.

**8. CORRESPONDENCE:**

There was no correspondence.

**9. OTHER BUSINESS:**

1. Councillor Dinn asked for an update on Jack's Auto Repairs on Paradise Road in regards to the watershed issue. Mayor Bobbett responded that the City of St. John's have referred the matter back to their Committee for further review.

2. Councillor Dinn inquired about the Town's Road Cut Policy. Councillor Willis responded that the Infrastructure & Public Works Committee are still working on the policy.

3. Councillor English informed Council that he has been contacted by a resident on Burlington Place about snow clearing on his street. The resident states that Gervase Place, which is very close to Burlington Street, seems to be cleared all the time while Burlington Place seems to be on a different schedule. Councillor English asked if Gervase Place is on a different route. The Director of Infrastructure & Public Works responded that he believes they are on the same route and explained that, depending on the snowfall, there may be two operators clearing snow on the same route.

4. Councillor Dinn informed Council that he had a call from a resident on Joshua Street regarding the poor condition of the road. She indicated that the first layer of asphalt was put down on the road in 1997 and money was held back for the completion of the road. Councillor Dinn asked if staff could look into this matter.

Mayor Bobbett responded that the road will be evaluated in the spring. The CAO clarified that, with the dollar value of today, the money that has been held back in cases like this, is not enough to complete the work that needs to be done on the roads today. Mayor Bobbett added that back then the Development Agreement only required one layer of asphalt.

9. **OTHER BUSINESS:**

5. Councillor Willis asked if staff has had an opportunity to look into the rodent problem on Woodville Road. The Director of Planning & Protective Services responded that staff is following up on this matter.
  6. Councillor English informed Council that he has also been contacted by residents on Joshua Street regarding the condition of the road. Mayor Bobbett responded that staff will follow up on this matter.
  7. Councillor Quilty added that Ridgewood Drive has a similar situation to Joshua Street with money being held back and having one layer of pavement. Mayor Bobbett responded that a Committee from Ridgewood Drive have asked to meet with him and staff in March on this matter.
  8. Councillor Quilty would like residents to know that they can contact the Town by phone or by app to report potholes on the roads.
10. Moved by Councillor Quilty, seconded by Councillor Willis to adjourn the meeting at 7:33 p.m.

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Dan Bobbett, Mayor

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Terrilynn Smith, Town Clerk



**BILLS FOR PAYMENT**

**06-Feb-18**

SUPPLIER	INVOICE	AMOUNT	DESCRIPTION
A. Harvey & Company Limited	S0039345	79,168.51	Bulk Road Salt.
A. Harvey & Company Limited	S0039601	30,410.84	Bulk Road Salt.
Blair Roache Contracting Limited	50	23,169.95	2017 Street Lighting at Roundabout.
CBCL Limited	448711	13,811.50	St. Thomas Line WWTP upgrades.
Coastline Specialties Limited	6465	5,175.00	Salt Shed Depot.
Englobe Corp.	900249233	8,592.78	Clearview Heights Upgrades.
Hatch Corporation	90628363	16,370.22	H-120504 Regional Water Line and Karwood upgrades
Hatch Corporation	90628366	10,275.26	H-120504 Regional Water Line and Karwood upgrades
Jordan Construction Limited	4195	16,705.33	Town Hall Building Project # 7070-03
Progressive Engineering & Consulting Ltd.	2015-040-3	7,450.85	St. Thomas Line/Paradise Road Intersection
Progressive Engineering & Consulting Ltd.	2016-041-5	9,007.38	Gabion Retaing Wall Replacement.
Progressive Engineering & Consulting Ltd.	2016-041-7	7,222.00	Gabion Retaing Wall Replacement.
Summit Builders Ltd.	5787	16,394.40	Town Hall.
Townsuite	2017142056	28,377.43	2018 Support Invoice.

Be it resolved that invoices in the amount of **\$272,131.45**  
 be approved for payment, as submitted by the Director of Corporate Services.

