



**Town of Paradise**  
**Administration and Corporate Services Committee Meeting**

**June 15, 2022, 4:30 p.m.**  
**Virtual Meeting**

Council Present: Elizabeth Laurie, Councillor, Chairperson  
Patrick Martin, Councillor  
Larry Vaters, Councillor

Staff Present: Terrilynn Smith, Director, Corporate Services  
Cathy Broydell, Manager of Finance  
Diane Keough, Manager of Communications  
Lana Roberts, Administrative Assistant

Guest: Glen Carew, Councillor

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**1. Safety Moment**

Councillor Laurie brought forth a safety moment.

**2. Adoption of the Agenda**

Agenda approved as submitted.

**3. Approval of Minutes**

a. Minutes from Corporate Services Committee Meeting, May 31, 2022.

Reviewed and approved as submitted.

**4. Business Arising from the Minutes**

Councillor Vaters asked for an update on the audit. It was advised that the audit is on target.

Councillor Vaters inquired about the status of the letter regarding the rising cost of living. Staff will follow up.

## 5. **New/Other Business**

### a. Youth Advisory Committee

The committee discussed the potential of creating a Youth Advisory Committee to provide the youth of the community a voice and to encourage youth engagement and participation. Staff will follow up with the Recreation & Community Services Department as this will be a collaboration between this department and Corporate Services Department.

### b. Team Paterson Follett Sponsorship Request

The Town received a letter from a mixed curling team requesting sponsorship. Committee discussed and determined this does not qualify under the donation / sponsorship policy.

### c. 2021 Year End Adjustments - Regional Services

There was an update on the final 2021 year-end adjustments for regional services. Committee discussed and agreed to recommend payment of the invoices.

### d. Front End Loader Purchase - Referral from Public Works Committee

This was referred from Public Works Committee. It was noted that the cost to lease/rent the equipment was much higher than anticipated. The Committee discussed the need for this additional equipment for snow clearing and options to consider for purchasing the equipment and the plans for the 2023 budget.

### e. 2022 Recruitment Update

The Committee was given an update on the 2022 recruitment to date.

### f. Privacy Management Policy

The Committee reviewed the draft policy and agreed to bring to next Council Meeting for adoption.

## 6. **Adjournment**

Meeting adjourned at 5:15 and moved to the Privileged Meeting.